

NOTIFICATION OF A VACANCY
AT JOINT FORCE COMMAND, POST-BOX 270, NL- 6440 AG BRUNSSUM

DUTY LOCATION: BRUNSSUM, NL

JOB TITLE: Technician (Local Area Network Administration)
Automated Information Systems Core – Service Support Group
NCSA Sector Brunssum

GRADE: B-5 POST NUMBER: CSN DAC 0020

CLOSING DATE: 17 May 2010

Post Context

NATO Communication Information Systems (CIS) Service Agency (NCSA) ensures the cost effective provision of secure end to end information exchange and processing services for NATO Consultation, Command and Control. NCSA Sectors resource & plan, install, operate, protect, maintain and support CIS capabilities. Service Support Group (SSG) is responsible for the installation, operation, and maintenance of all assigned CIS in accordance with Service Level Agreements (SLAs) and for the provision of limited support to corporate customers as directed. Automated Information Systems (AIS) delivers Common User Services, Functional Services and Database Management. Core Section is responsible for installing, operating and maintaining common user services and local area network devices. The incumbent is responsible for administering and developing the Local Area Network (LAN).

Reports to

Section Head (AIS Core)

Duties

Administers and implements technical solutions relating to LAN infrastructure and security issues.

Prepares technical operating procedures to assist in the installation and configuration of new and existing network hardware.

Carries out LAN infrastructure analysis and configuration in support of the Incident and Problem Management Processes

Routinely conducts in-depth technical analysis to assess network capacity, improve network performance and, where necessary, submits Requests for Change to develop the LAN.

Participates in various technical working groups.

The employee may be required to perform a similar range of duties elsewhere within the organisation at the same grade without there being any change to the contract

The incumbent may be required to undertake operation deployments and/or TDY assignments both within and without NATO's boundaries.

The work is normally performed in a typical Office environment. Normal Working Conditions apply. The risk of injury is categorised as: No Risk

QUALIFICATIONS

A. Essential

1. Professional/Experience.

Minimum 3 years Specialist Network Administrator Experience: this includes the design, development, testing, quality assurance, configuration, installation, integration, maintenance, and/or administration of networks systems (LANs and internet/intranet systems).

Specific areas of experience include maintaining and configuring CISCO network, configuring Ethernet technologies, VLAN, VTP, HSRP, dynamic routing like OSPF, configuring wide area network connections, adding new network devices in the network (routers, switches, printers, servers etc.).

2. Education/Training.

Higher Secondary education and completed higher vocational training in related field leading to a certification with 3 years related experience or a Secondary education and completed advanced vocational training in related field leading to a professional qualification or accreditation with 5 years related experience.

3. Language.

The work both oral and written in this post and in this Headquarters as a whole is conducted mainly in English.

"Good" English Language Skills are required

4. Standard Automated Data Processing (ADP) Knowledge.

Word Processing, Spreadsheet, Graphics presentation, Database, E-mail Client/Web Browser: Good Working Knowledge

5. Personal Attributes.

Relies on extensive experience and judgment to accomplish goals. A wide degree of creativity is expected. Being a strong team player is essential. Ideal candidate is capable of a logical and methodical approach to problem solving and documentation. Excellent interpersonal communication skills and the ability to diffuse crisis situations. Capable of working harmoniously in a multi-national and multiservice environment. Willing to travel.

B. Desirable

1. Professional/Experience.

Experience in system administration, preferably Windows operating systems. Experience in the operation and administration of a large computer network. Experience in configuring firewall and other network protection equipment like IPS/IDS, VPN concentrator, TACACS/RADIUS server.

Ability to work with network management software based on SNMP protocol.

Be able to take baseline measurement of critical network values.

2. Education/Training.

CISCO CCNA or CCNP certification.

ITIL Foundation Certificate.

Demonstrable evidence in maintaining knowledge of advances in IS engineering and service management.

Graduate diploma in an IS engineering related subject.

Chartered engineer.

Member of a recognized professional body or institution.

C. Remarks

1. Professional Contacts

Sector management, engineers and technical staff; NC3A project management staff; contractor and vendor engineers; Internet Service Providers (ISPs).

2. Contribution to the Objectives

The LAN is critical to all aspects of the supported HQ mission. Provides long-term planning to ensure network capacity meets current and future network requirements, including planning for local and remote hardware and communications facilities.

Provides on-going coordination in the analysis, acquisition and installation of local and remote hardware and software.

CLOSING DATE FOR APPLICATION: 17 May 2010

Before applying: please carefully read 'General information for applicants' published on www.jfcbs.nato.int, **vacancies**.

Any application not in accordance with these instructions will not be accepted.