Invitation to the
Train the CSDP Trainers Seminar

Increasing interactivity & student-centred learning on ESDC courses

14 November 2018, 08.30 – 12.30
Venue: TOUR MADOU Auditorium (Madou Plaza Tower), Chaussée de Louvain 3, Brussels

The ESDC Secretariat is pleased to announce that a 'Train the CSDP Trainer' seminar will be held on 14 November 2018, 08.30-12.30, back-to-back with the CSDP Annual Training and Education Conference. The sessions at this event will revolve around the theme of increasing interactivity and student-centred learning on ESDC courses.

The aim will be to encourage CSDP training providers to increase interactivity on their courses and to use adult learning methods to the maximum extent possible. The outcome should be a shared understanding of how we can increase the level of interactivity on ESDC courses.

The seminar will offer a forum where CSDP trainers from the Member States can share their best practices for facilitating interaction among participants at courses offered by the ESDC. The aim of the seminar will therefore be for trainers to:
- discuss the shift of focus from training to learning, from trainer to learner;
- share best practices from the MS with regard to employing interactive methods and new learning technology;
- practice a few interactive learning techniques relevant to the ESDC courses.

The primary target audience will be academics, trainers and training support staff from the education and training providers that organise and conduct ESDC courses.

We are therefore very pleased to invite you to this ESDC training activity aimed at helping CSDP trainers from the Member States to increase the quality of their courses by putting the learner at the centre of the training environment.

Dirk DUBOIS
Head of ESDC

Methodology and administrative details

<u>Working assumptions</u>

The seminar will investigate several **assumptions** and open **questions** (listed below) derived from observing current practices in adult learning around the world and responses to ESDC feedback questionnaires. The discussion will try to clarify to what extent they are valid and how they impact on learning effectiveness on ESDC courses.

- At times there is too much lecturing, with the PowerPoint–based lecture being used so extensively that students are connected to and driven by the screen rather by the expert and the substance of the topic.
- Experts and lecturers tend to treat all students as if they know nothing or little about the subject. How can trainers tailor their teaching without knowing what each of their students knows about the topic? Adult learners should be treated professionally and receive individualised training.
- Adult learners at the ESDC are a rich repository of knowledge and expertise. Do we get the most out of them? Do we offer them enough opportunities on our courses to share their experiences? Some feedback questionnaires still make reference to the limited time available for interaction.
- If we want to increase interactivity on ESDC courses, what would be the goal? How much time should we allocate to learning coming from the lecturer and how much to learning coming from/among the students? 30%? 50%? More?

<u>Methodology</u>

- **Participants willing to actively contribute** to the seminar (as part of session 2 – see draft programme in Annex B) and share with colleagues an interactive method used during their courses are kindly invited to **inform us** about their intended contribution **by 18 October 2018**.
- In order prepare for the seminar, participants will be invited to register on our e-Learning platform and complete two short e-Learning modules, which will open on 19 October 2018.

<u>Registration and administrative details</u>

- The seminar is open to both civilian and military personnel working in an academic/training/training support capacity in education and training institutions of the EU Member States and EU institutions/agencies.

- All travel, accommodation and catering costs must be covered by the sending authorities.

- **Applications** are to be **submitted** via the ESDC secure internet system ENLIST (https://webgate.ec.europa.eu/ENList/web/app.php/login) by designated nominators no later than **18 October 2018**. Registration will not be final until the nominated participant has completed the registration form AND the ESDC Secretariat has issued a confirmation.

Draft programme

08.30 - 0845 – Registration

08.45 - 09.00 – Introduction

09.00-10.30 (Session 1) - **From Expert-Push Training to Learner-Pull Learning**

- Shifting the focus from training to learning, from trainer to learner
- Small group activities/practical session

10.30-11.00 – Coffee break

11.00-12.30 (Session 2) - **Lessons Learnt and Best Practices from ESDC Courses**

- Share best practices from the MS with regard to employing interactive methods and new learning technology
- Small group activities/practical session

12.30 – Conclusion

Note: A detailed seminar programme will be forwarded via e-mail directly to the course participants in due time.