

EUROPEAN
CURRICULUM VITAE
FORMAT



PERSONAL INFORMATION

Name **DE ANNUNTIIS, Viviana**
Address
Mobile
E-mail
Nationality **Italian**
Date of Birth
Gender

WORK EXPERIENCE

- Dates **January 2025 – January 2026**
- Name and address of the employer **World Vision International, Rome (ITA)**
 - Type of business or sector **International Non-Governmental Organisation**
 - Occupation or position held **Sr. Humanitarian Advocacy, Policy and Partnership (consultant)**
 - Main activities and responsibilities **Manages stakeholders' relationship with Rome-based UN Agencies (WFP, FAO and IFAD), ensuring the regular, high-quality, and positive external engagement between the organizations. WVI large scale and high-quality food assistance portfolio is maintained and grown. Lead role in policy development and advocacy on famine prevention and food security. Represents the organization in key humanitarian policy processes and coalition work products central to its strategic aims. Provides regular support to humanitarian field operations in areas of policy expertise and deploys to field operations to support humanitarian advocacy efforts as well as contributing to enhancing staff care and wellbeing.**

- Dates **March 2018 – December 2024**
- Name and address of the employer **NATO / Allied Joint Force Command Naples (JFCNP), Lago Patria (NA)**
 - Type of business or sector **International Organisation**
 - Occupation or position held **Liaison & Knowledge Development (LKD) Deputy Section Head**
 - Main activities and responsibilities **Involved in the development, implementation and coordination of NATO/JFCNP engagement strategy, contributing to the overall coordination of liaison activities with external stakeholders (Governments, IOs/NGOs, diplomatic missions), as well as internal liaison with other Divisions to exchange information and support the implementation of cross-divisional initiatives. Support to the coordination of section resources, fostering teamwork and communications among military and civilian staff, coaching and inspiring colleagues to ensure individual and team objectives are met. Humanitarian advisor to military and civilian officers on political, security, humanitarian developments within the organization area of responsibility. Working collaboratively with the Section Head and LKD team, planning and organization of high-level conferences and thematic working groups with NATO, relevant UN agencies and other international actors to generate information sharing and address coordination gaps in policy development or operational guidance. Contributed to developing policies on NATO's cross-cutting topics, including Protection of Civilians, Children and Armed Conflict, Cultural Property Protection and Women, Peace and Security. In June 2021, awarded the NATO Meritorious Service Medal for distinguished service related to civil-military dialogue and interaction.**

- Dates
 - Name and address of the employer
 - Type of business or sector
 - Occupation or position held
 - Main activities and responsibilities
- January 2014 – February 2018**
 United Nations Office for the Coordination of Humanitarian Affairs (UN OCHA), Thailand
 International Organisation
 Humanitarian Affairs Officer
 As part of the regional Preparedness and Response Unit, provided support to five OCHA Country Offices in the Asia-Pacific region to increase the speed and volume of life-saving assistance delivered in emergencies. Lead for the development, implementation and monitoring of a regional emergency preparedness and response strategy for Asia-Pacific that contributed to the successful achievement of UN OCHA global objectives. Supervised large and complex projects such as the establishment and management of a Regional Consultative Group (RCG) on Humanitarian Civil-Military Coordination for Asia-Pacific. Established collaborative partnerships with other UN entities, academic institutions, diplomatic entities, centres for excellence, and other stakeholders to address operational challenges, share good practices in emergency preparedness and response and develop capacity building activities tailored to the specific regional context. Undertook surge deployments with UN OCHA and the UN Disaster Assessment and Coordination (UNDAC), leading in the assessment, planning and establishment of emergency response operations throughout Asia and the Pacific.
- Dates
 - Name and address of the employer
 - Type of business or sector
 - Occupation or position held
 - Main activities and responsibilities
- April 2012 – December 2013**
 United Nations Office for the Coordination of Humanitarian Affairs (UN OCHA), Haiti
 International Organisation
 Humanitarian Affairs Officer
 Responsible for supporting senior UN officials on forging strategic and operational partnerships with Government entities, civilian and military actors, to promote mutual understanding, build trust and pursuing common goals during crisis response operations. Lead for the development of UN OCHA policies and guidance related to the UN Peacekeeping Mission (MINUSTAH) draw-down, as well as the progressive integration of Government actors into crisis management platforms. UN OCHA focal point for emergency preparedness and response, providing support to the Government of Haiti for the development of contingency plans, the design and delivery of simulation exercises at national and department level, the establishment of teams for rapid needs assessments. Key role in the preparation of various written reports, documents and communications on issues related to humanitarian policy, the use of military assets in humanitarian response, humanitarian access, the safety and security of humanitarian staff in the context of Haiti.
- Dates
 - Name and address of the employer
 - Type of business or sector
 - Occupation or position held
 - Main activities and responsibilities
- April 2010 – April 2012**
 United Nations World Food Programme (WFP), Haiti
 International Organisation
 Emergency Preparedness and Response Officer
 Contributed to the development and implementation of WFP Emergency Preparedness and Response strategy, strengthening WFP's plans to prevent, mitigate, prepare for and respond to emergencies at national and regional level, developing and disseminating internal guidelines and protocols related to emergency preparedness and response. During large-scale emergency response operations in Haiti, represented the organization in emergency operation centers activated by the Government to enhance information sharing, improve coordination and facilitate processing of offers for international assistance.
- Dates
 - Name and address of the employer
 - Type of business or sector
 - Occupation or position held
 - Main activities and responsibilities
- 2006 -2010**
 United Nations World Food Programme (WFP), Rome, Italy
 International Organisation
 Government Donor Relations Consultant
 Provided substantive support for the mobilization of multilateral and bilateral resources for emergency assistance during complex emergencies, providing a detailed appraisal of the situation and specifying unmet requirements of stricken countries. Coordinated the development, planning and implementation of an outreach strategy for donor relations events, ensuring maximum visibility of WFP's strategic priorities and mandate. Monitored donor policies, trends, preferences and conditions of contributions with respect to reporting/purchasing/deadlines, and other related aspects. Actively liaised with all WFP services concerned, particularly with Finance and Programme divisions to ensure proper contribution management and consistent flow of information to donors. Provided appropriate follow-up on all pending matters related to the implementation of contributions and monitored the fulfilment of all contractual obligations. Researched, analyzed and prepared reports as required on the trend of contributions to WFP.

Participated in the preparation of project proposals and ensured that they are submitted to donors for their consideration.

- Dates
- Name and address of the employer
 - Type of business or sector
 - Occupation or position held
- Main activities and responsibilities

2008 -2009

Italian Agency for Development Cooperation (AICS), Tyre, Lebanon
Government Organisation

Government Donor Relations Consultant

Coordinated the preparation of social and political analysis, as well as other assessments, on the impact of projects implemented by local and Italian NGOs in Lebanon through funds allocated by the Italian Embassy / Italian Development Cooperation. Lead role in the monitoring of specific projects related to the Emergency Program in Lebanon, identifying problems and proposing corrective action. Developed and maintained strategic partnerships with local government officials, community-based organizations, and the donor community (USAID, FCDO, DG ECHO) to assess the possibility of obtaining technical assistance/additional funding support with respect to projects proposal at national and regional level.

EDUCATION AND TRAINING

- Dates
- Name and type of organisation
 - Principal subjects
- Title of qualification awarded

2024-2025

ASPIC – European School of Counseling (Rome, ITA)

Counseling, Communication, Leadership, Emotional Intelligence

Master (I Level) in Counseling applied to Business Organizations

- Dates
- Name and type of organisation
 - Principal subjects
- Title of qualification awarded

2021-2024

ASPIC – European School of Counseling (Rome, ITA)

Counseling, Communication, Leadership, Emotional Intelligence

Master (I Level) in Gestalt Counseling (specialization Counseling in Emergencies)

- Dates
- Name and type of organisation
 - Principal subjects
- Title of qualification awarded

2022

ASPIC – European School of Counseling (Rome, ITA)

Emotional Leadership

Intensive Training – Certificate

- Dates
- Name and type of organisation
 - Principal subjects
- Title of qualification awarded

2022-2023

University – La SAPIENZA (Rome, ITA)

Political Sciences, International Relations, Security Studies

Master's degree (II Level) in Geopolitics & Global Security

- Dates
- Name and type of organisation
 - Principal subjects
- Title of qualification awarded

2019 – 2020

Ashridge Executive Education (London, UK)

Executive Development Programme

Leadership, Communication, Teambuilding

- Dates
- Name and type of organisation
 - Principal subjects
- Title of qualification awarded

2008 – 2009

University – ROMA TRE (Rome, ITA)

International Relations, Geopolitics, Diplomacy

Master's Degree (II Level) in Peacekeeping & Security Studies

- Dates
- Name and type of organisation
 - Principal subjects
- Title of qualification awarded

July 2000

University – *Alma Mater Studiorum* (Bologna, ITA)

Languages and Literature, International Relations, Sociology, Communication

University Degree in Translation and Interpretation Studies

**PERSONAL SKILLS AND
COMPETENCES**

Throughout my professional career, I have consistently demonstrated the ability to work well under pressure to tight deadlines, actively promoting and inspiring positive behaviors, and attitudes. With a solid understanding of international cooperation frameworks and Member States priorities, I have extensive experience and can easily adapt to new and unforeseen demands, identifying the comparative advantage of a diverse range of actors and support them in working together towards the achievement of agreed collective outcomes. Within this context, I have specialized knowledge of International Humanitarian Law, International Human Rights Law as well as a wide range of Humanitarian policies, which are rooted on fundamental principles I deeply value such as humanity, protection and empowerment.

MOTHER- TONGUE

ITALIAN

OTHER LANGUAGES

*ENGLISH (C2), SPANISH (C2), FRENCH (C1)
PORTUGUESE (B2)*

SOCIAL SKILLS
AND COMPETENCES

I am a vibrant person with excellent interpersonal skills and the ability to establish and maintain effective working relations in multicultural, multi-ethnic environments. Over the years, I have used my extensive professional expertise to consistently demonstrate the ability to enhance an organization's visibility, influence and profile through consolidation of existing networks of interlocutors as well by identifying and promoting new partnership opportunities. A rich, carefully cultivated network is one of the strongest assets an organization can leverage. Understanding how to connect the dots, not only during a crisis response, but well before a crisis arises is a must.

ORGANISATIONAL SKILLS
AND COMPETENCES

As part of my extensive professional experience in the international community, I had the opportunity to lead humanitarian inter-agency processes, establish and maintain collaborative partnerships with government departments, diplomatic entities, and other stakeholders. Over the years, I have had the wonderful opportunity to develop, coordinate and deliver projects in both contexts of complex emergencies and natural hazards. I excel at planning and facilitating dialogue on humanitarian and emergency relief-related matters to support policy development as well as decision-making processes.

TECHNICAL SKILLS
AND COMPETENCES
*With computers, specific kinds of
equipment, machinery, etc.*

Highly proficient with Microsoft Office Suite (Word, Outlook, Excel), as well as with social media platforms (Twitter, Facebook, Instagram). Professional user of Prezi. Expert user of web conferencing and communication tools such as Webex, Zoom and Microsoft Teams.

ARTISTIC SKILLS
AND COMPETENCES
Music, writing, design, etc.

Passionate about theatre and drama, with participation in a non-professional theatre company for three years. Currently engaged with own horse (INDIGO) in an equestrian art and sport called "dressage".

OTHER SKILLS
AND COMPETENCES

My studies in counseling have strengthened personal skills such as active listening, empathy, and emotional intelligence, which I can draw upon to maintain successful and rewarding interactions at personal and professional level. Since 2022 I have been collaborating with the American University of Rome (AuR) as Adjunct Faculty for the course on "International Response to Humanitarian Crises", delivered as part of AuR M.A. on Peace Studies & Conflict Resolution.

DRIVING LICENCE(S)

B

Roma, 09.03.2026

Viviana DE ANNUNTIIS

Firma autografa omessa ai sensi dell'art. 3 del D.Lgs. 39/1993

Accconsento al trattamento dei miei dati secondo la normativa vigente per gli usi di pubblica amministrazione