



Organisation for Joint Armament Co-operation Executive Administration

VACANCY NOTICE

Post	A803 -GP/ASW ILS OFFICER 1
Grade	A3*
Division	HORIZON Programme Division
Section	FREMM Technical Section – ILS/ISS Sub-Section
Management of Staff	0
Location	La Spezia, IT
Initial Contract Duration	3 years
Closing Date for Applications	24/10/2024
Start Date	01/03/2025
Interview Date	Week commencing on 18/11/2024

1. Background

The HORIZON (HRZ) Programme Division (PD) is in charge of the management of two different Programmes: the HrZ MLU Programme and the FREMM one.

The scope of the HORIZON Programme is the development, production and initial in-service support of the HORIZON ships Class Mid-Life Upgrade (MLU). The FR-IT HORIZON Class is composed of the following 4 vessels:

- 2 French Vessels :
 - Forbin (FOC);
 - Chevalier Paul (FOS 1);
- 2 Italian Vessels :
 - Andrea Doria (FOC 2);
 - Caio Duilio (FOS 2).

Besides, with a dedicated section, the PD is entitled of the management of development, production and In-Service Support of the European Multi-Mission Frigate (FREMM).

The FREMM Programme is broken down into four ship versions:

- Anti Sous-Marine (ASM) / Frégate de Défense Aérienne (FREDA) versions for FRANCE;
- General Purpose (GP) / Anti Submarine Warfare (ASW) versions for ITALY.

As of 1st January 2025, the French participation to the FREMM Programme will be completed and the Horizon PD will only managing the Italian counterpart to the Programme.

The HRZ PD is located in the Paris area and a Satellite is located in La Spezia (IT).

This post is based in La Spezia, IT.

2. Duties and Responsibilities

For the common Program activities regarding ILS & ISS matters, they shall be jointly responsible with the ILS Officer 2 based in La Spezia and the ASM/FREDA ILS & ISS Officer, based in Paris and therefore close coordination will be required among them.

For ILS & ISS matters concerning only the Participating State from which they are a national, they shall be responsible with ILS Officer 2. Nevertheless, they shall keep the ASM/FREDA ILS & ISS informed to guarantee the proper management of the common program activities.

The ILS Officer 1 will report:

- for common activities to the Programme Manager (PM) and the Deputy FREMM Programme Manager (DPM) till the end of the French participation to the FREMM Programme, envisaged on 31/12/2024;
- for matters concerning only the Participating State from which they are a national, to the PM or FREMM DPM (the one who is also a national from the Participating State).

The ILS Officer 1 will be responsible for the following ILS & ISS Contractual Activities:

- Configuration Management
- Maintenance Management
- Supply Support Management
- Technical Support Services
- Obsolescence Management
- Technical Information and Data (TID) Services
- Training Support Services
- Life Cycle Cost
- Though Life Management
- Info-logistics

- Through Life Sustainment Management (TLSM) contract

For what concerns ILS & ISS activities, they will coordinate the ILS Officer 2. More on the point, the post holder will:

- Determine the strategy and management of the through life logistic support activities required to satisfy all national support requirements, looking for, in connection with the Operational Co-ordinator & Q&A Officer and with the competent national government bodies, the concepts and the optimal circuits of maintenance defining the interfaces of it with the national organisms of maintenance;
- Provide all ILS & ISS inputs to industry in the framework of the "customer involvement activities" during the development and production phase and for the preparation of the common support policy;
- Provide all ISS inputs to industry in the TLSM framework;
- Interact with all other sections of the PD and Central Office according to all relevant activities of interest;
- Verify, in connection with the other Sections responsible for relevant subsystems, the improvement of the programme from the reliability, maintainability, and availability points of view, the safety of operations and the safety regarding the development and the implementation of logistic means;
- Support Life Cycle Cost (LCC) process (as far as possible in conjunction with Central Office); in particular assist in collection of LCC data from Nations and Industry and draft (if any) the following documentation:
 - Cost Estimation Management Plan (CEMP);
 - Cost Estimation Assumption and Data (CEAD);
 - Cost Estimation Report (CER);
 - Special Cost Estimation Studies (SCES).
- Validate equipment pertaining to supply contracts, with previous acquisition of the opinion of the relevant Section on specific items and/or related activities;
- Organise meetings and prepare all relevant documents, as necessary, for all questions regarding the ILS & ISS technical requirements and contractual performance specifications;
- Plan and manage all aspects regarding ILS & ISS, also orientating, directing and monitoring the industrial or governmental studies related to the various concepts and aspects of maintenance organisation, in compliance with requirements stemming from participating Nations;
- Monitor & Control info-logistics performance during In Service Support phase;
- Define and pursue the approval of an appropriate policy on common maintenance system which satisfy participating Nations' requirements;
- Harmonise all activities of logistic nature with all activities of technical nature pertaining to each ship of the FREMM family;
- Contribute to Experts Working Groups, as directed by the Programme Manager;

- Contribute to the formulation of new contractual requirements;
- Support the PM/FREMM DPM in the acceptance of equipment pertaining to supply contracts;
- Apply all enforceable procedures within the defined relations among the bodies involved in the programme;
- Verify the conditions for payments related to ILS & ISS lots of the contract;
- Be responsible for the coordination of Nation/Industry for what concerns their field of work;
- In co-operation with the GP/ASW Operational Coordinator & Q&A Officer, define, design and prepare plans for training of personnel for the operation, maintenance and repair of the FREMM once in service, approving the studies on the above activities provided by industry.

As far as Safety & Human Factors activities, the post holder will:

- Monitor the Industry activities “throughout the contract” (Working Groups, Technical meetings, Progress meetings, Contractual reviews, ...);
- Co-ordinate and monitor the acceptance for all contractual deliveries, in liaison with other sections and technical experts from the Nations;
- Establish and maintain the technical compliance matrix for the programme;
- Monitor and collect evidence of technical compliance with the technical specification as defined in the contract;
- Take part in the preparation and negotiation of any new contract for technical and financial aspects;
- Manage the up-date of technical and operational requirements, in liaison with the participating Nations;
- Monitor the qualification/acceptance of all systems;
- Give technical briefings and presentations during PC meetings or other formal meetings;
- Verify the conditions for payments related to lots of the contract which lie in their province;
- Be responsible for the coordination of Nation/Industry for what concerns their field of work.

If necessary, they take temporary additional task:

- for common activities as required, jointly by the Programme Manager and the Deputy Programme Manager;
- for activities concerning only the Participating State from which they are a national, as required by the PM or DPM (the one who is also a national from the Participating state);

- Participate in sea trials or/and trial-related activities at an Industrial Site or in a Government Facility.

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities and be able to demonstrate a good working knowledge of MS Office software.

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Technical experience and deep knowledge of all what is listed in the area of their duties and responsibilities, competencies and skills, in particular regarding ILS/ISS, as specified in the following:
 - Configuration Management
 - Maintenance Management
 - Obsolescence Management
 - Life Cycle Cost
 - Through Life Management Approach
- ES 2** Technical experience in trials/testing and acceptance of complex deliverables and mainly of ship's systems;
- ES 3** Knowledge of and previous experiences in contract management, with particular reference in the In Service Support domain;
- ES 4** Expertise in LSA including ARM&T, FMECA, RCM, LCC, WLC, AECMA 2000M & 1000D, spares modelling, ISO Std 10303 including PLCS;
- ES 5** Former experience as Technical Engineer Officer on board of naval vessels; former relevant experience in the area of ship design, ship building or ship maintenance.

4.2 Desirable:

- DS 1** An experience of working with the customer governmental official technical and/or operational experts.
- DS 2** Former experience and knowledge of the National Navy Staff procedure;
- DS 3** Experience in international programmes, co-operation activities and intercultural relationships;
- DS 4** Knowledge of info-logistics tools (SLIM, OPUS 10, etc.);
- DS 5** Knowledge in applying programme management disciplines in a true Through Life Management approach.

5. Language Requirements

- ADVANCED level¹ of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

6. Qualifications

A Master of Science² in Electronic or Telecommunication Engineering or Naval Architecture or Marine Engineering (mandatory). A master's degree on ILS matters is highly desirable.

7. Security Clearance

Security clearance at OCCAR Secret level is required for this post.

8. Applications and Points of Contact

For further information regarding this Post, please contact:

Luigi Durante (Programme Manager)

Email: luigi.durante@occar.int

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

Applicants who are **not** Ministry of Defence staff wishing to apply for this Post should email the completed application and supporting documentation to B009@occar.int, B010@occar.int and B015@occar.int.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.

¹ The language levels can be found on the OCCAR website, www.occar.int Careers / Applying.

² It is a University degree of five or six year second cycle (master's) degree (300 or 360 ECTS)