

# STATO MAGGIORE DELLA DIFESA

## *I Reparto Personale*

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Allegati: 2 (due).  
Annessi: 9 (nove).

00187 Roma  
PdC:Ten.Col. COSTA 2.2773  
e-mail: [primo.impiego2s@smd.difesa.it](mailto:primo.impiego2s@smd.difesa.it)

**OGGETTO:** Ricerca di personale per 9 posizioni a “*status internazionale*” presso l’Organismo Congiunto per la Cooperazione in materia di Armamento (OCCAR).

### **A ELENCO INDIRIZZI IN ALLEGATO “A”**

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Riferimento:

- a. f. prot. n. M\_D ABBE6E3 0049265 in data 24 aprile 2026 di DNA I Rep. (non a UG);
  - b. f. prot. n. M\_D ABBE6E3 0049400 in data 24 aprile 2026 di DNA I Rep. (non a UG);
  - c. f. prot. n. M\_D ABBE6E3 0049432 in data 27 aprile 2026 di DNA I Rep. (non a UG).
- Seg. f. prot. n. M\_D A0D32CC 0013048 in data 29 gennaio 2026.

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1. L’Organismo Congiunto per la Cooperazione in materia di Armamento (OCCAR) ha indetto una ricerca di personale<sup>1</sup> per il ripianamento delle posizioni a “*status internazionale*” riepilogate nel prospetto in **Allegato “B”**, giudicate di interesse per la Difesa.
2. La durata del mandato è di 3 anni, con inquadramento giuridico-amministrativo ai sensi della legge n. 1114/1962 e oneri a carico della stessa Agenzia.
3. Le candidature dovranno pervenire allo Stato Maggiore della Difesa esclusivamente da codesti Organi d’Impiego, entro le date indicate nel citato Allegato “B”, corredate delle schede biografiche in lingua italiana e dell’OCCAR *Application Form* (IP45-03 *Issue* 5)<sup>2</sup>, complete della sottoannotata documentazione accessoria:
  - copia del passaporto ovvero altro documento valido per l’espatrio in corso di validità;
  - copia del titolo di studio più elevato conseguito,in lingua inglese (in PDF con firma autografa), con *file* di dimensioni non superiori complessivamente a 3 MB, in ragione dei successivi adempimenti per la loro formalizzazione.
4. Nell’inviare le *vacancy notice* (VN) delle posizioni, si raccomanda il rispetto delle procedure e delle scadenze stabilite e si evidenzia la necessità che il personale segnalato, oltre a un profilo professionale aderente a quello richiesto dalla VN per la quale concorre, sia in possesso di tutti i requisiti di base per l’impiego all’estero, con particolare riferimento a un adeguato livello di conoscenza della lingua inglese.

*d’ordine*

**IL VICE CAPO REPARTO**  
(Brig.Gen. Fabrizio BABUSCI)

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<sup>1</sup> Reperibile sul sito *web* della Difesa: <https://www.difesa.it/smd/staff/reparti/i-reparto/impiego-del-personale/impiego-in-ambito-internazionale/ricerche-di-personale-per-posizioni-non-quota-e-status-internazionale/35926.html>

<sup>2</sup> Reperibile alla pagina *web* della Difesa al seguente *link*: <https://www.difesa.it/smd/staff/reparti/i-reparto/impiego-del-personale/impiego-in-ambito-internazionale/modulistica/29315.html>.

**ELENCO INDIRIZZI**

|          |  |             |
|----------|--|-------------|
| <b>A</b> | <b>DIPARTIMENTO IMPIEGO DEL PERSONALE<br/>DELL’ESERCITO</b>  | <b>SEDE</b> |
|          | <b>DIREZIONE PER L’IMPIEGO DEL PERSONALE<br/>MILITARE DELLA MARINA</b>                                     | <b>ROMA</b> |
|          | <b>DIREZIONE PER L’IMPIEGO DEL PERSONALE<br/>MILITARE DELL’AERONAUTICA</b>                                 | <b>ROMA</b> |
|          | <b>e, per conoscenza,</b>  |             |
|          | <b>MINISTERO DELLA DIFESA<br/>Gabinetto del Ministro</b>   | <b>ROMA</b> |
|          | <b>DIREZIONE NAZIONALE DEGLI ARMAMENTI<br/>I Reparto – Politica Industriale e Relazioni Internazionali</b> | <b>ROMA</b> |

Ricerca di personale per posizioni a "status internazionale" presso l'Organismo Congiunto per la Cooperazione in materia di Armamento (OCCAR-EA)

| DIVISIONE SEZIONE                                      | SEDE DI SERVIZIO | P.O.  | GRADO                                | ATTUALE TITOLARE<br>--<br>TERMINE MANDATO | DATI RELATIVI AL MANDATO |                     | F.A.<br>INTERESSATA | TIPO DI POSIZIONE  | SCADENZA PRESENTAZIONE CANDIDATURE |                 |           | data intervista a partire dal |
|--|------------------|---|--------------------------------------|---|--------------------------|---------------------|---------------------|--|------------------------------------|-----------------|-----------|-------------------------------|
|  |                  |   |                                      |   | DURATA                   | INIZIO              |                     |  | SMD - I Reparto                    | DNA - I Reparto | OCCAR     |                               |
| OCCAR-EA Directorate<br>Quality Management Office      | BONN<br>(DEU)    | A016<br>"QUALITY MANAGER 1"   | A4<br>(Ten.Col. e gradi equivalenti) | //  | 3 ANNI                   | 01-nov-26           | EMA                 | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 9-giu-26                           | 23-giu-26       | 30-giu-26 | 27-lug-26                     |
| DDX Programme Division<br>Programme Management Section | ROMA<br>(ITA)    | BR01<br>"MANAGEMENT ASSISTANT"                                      | B5<br>(C'3°Cl./C'2°Cl.)              | //  |                          | 01/10/2026<br>(TBD) | MM                  | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 21-mag-26                          | 1-giu-26        | 8-giu-26  | 6-lug-26                      |
| DDX Programme Division                                 | ROMA<br>(ITA)    | AR01<br>"PROGRAMME MANAGER"   | A5<br>(C.V.)                         | //  |                          | 01/10/2026<br>(TBD) | MM                  | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 29-mag-26                          | 8-giu-26        | 15-giu-26 | 13-lug-26                     |
| DDX Programme Division<br>Technical Section            | ROMA<br>(ITA)    | AR02<br>"PLATFORM MANAGER"  | A4<br>(C.F.)                         | //  |                          | 01/10/2026<br>(TBD) | MM                  | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 29-mag-26                          | 8-giu-26        | 15-giu-26 | 13-lug-26                     |
| DDX Programme Division<br>Technical Section            | ROMA<br>(ITA)    | AR04<br>"COMBAT SYSTEM MANAGER"                                     | A4<br>(C.F.)                         | //  |                          | 01/10/2026<br>(TBD) | MM                  | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 29-mag-26                          | 8-giu-26        | 15-giu-26 | 13-lug-26                     |
| DDX Programme Division<br>Technical Section            | ROMA<br>(ITA)    | AR07<br>"ILS ISS OFFICER"   | A3<br>(C.C.)                         | //  |                          | 01/10/2026<br>(TBD) | MM                  | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 21-mag-26                          | 1-giu-26        | 8-giu-26  | 6-lug-26                      |
| DDX Programme Division<br>Programme Management Section | ROMA<br>(ITA)    | AR08<br>"RISK AND CONFIGURATION OFFICER"                            | A3<br>(C.C.)                         | //  |                          | 01/10/2026<br>(TBD) | MM                  | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 21-mag-26                          | 1-giu-26        | 8-giu-26  | 6-lug-26                      |
| DDX Programme Division<br>Programme Management Section | ROMA<br>(ITA)    | AR09<br>"GENERAL MANAGEMENT, PLANNING AND INTERNAL QUALITY OFFICER" | A3<br>(C.C.)                         | //  |                          | 01/10/2026<br>(TBD) | MM                  | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 21-mag-26                          | 1-giu-26        | 8-giu-26  | 6-lug-26                      |
| DDX Programme Division<br>Commercial Section           | ROMA<br>(ITA)    | AR10<br>"CONTRACT AND FINANCE OFFICER"                              | A3<br>(Magg. e gradi equivalenti)    | //  |                          | 01/10/2026<br>(TBD) | EMA                 | Status internazionale a concorso tra le Nazioni<br>(trattamento giuridico-amministrativo ai sensi della L. n. 1114/1962) | 21-mag-26                          | 1-giu-26        | 8-giu-26  | 6-lug-26                      |



| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | AR10 – CONTRACT & FINANCE OFFICER   |
| <b>Grade</b>                         | A3  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | Commercial Section  |
| <b>Management of Staff</b>           | 0   |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 08/06/202056  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 06/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases of two new Destroyers for the Italian Navy.

## 2. Duties and Responsibilities

The post holder shall be responsible for all the Contract/Finance matters and will report directly to the Programme Manager (PM).

As far as **contract** activities are concerned, the post holder will:

- manage the prime contract and any amendments;
- manage relationships with OCCAR Central Office on any question pertaining to contract rules, regulations and procedures;
- manage relationships with National Official Services for any question concerning contract rules, finance, or taxes;
- provide legal advice to the PM concerning the proper implementation of the contract;
- handle any legal or contractual issues that may arise during the execution of the contract;
- take part in the establishment of any additional DDX contract amendment, taking into account OCCAR rules and regulations;
- participate into the OCCAR Contract meetings.

As far as **finance** activities are concerned, they will:

- apply the financial principles and rules of OCCAR (OMP10) and follow guidance and supervision provided by Head of Finance Division;
- prepare the yearly Administrative Budget (AB) and Operational budget (OB) of the Programme Division and monitor their execution;
- prepare the Indicative Budgets (3-year timeframe) for the Administrative and Operational costs;
- prepare the Administrative and Operational Financial Plans to compare the maximum financial commitment against the total estimated costs of the Programme;
- assist the Programme Participating States during the approval process;
- determine the amount and timing of the OB Call for Funds (CFF) in coordination with the National representatives of the Programme Participating States and initiate the OB CFF process;
- manage the cash flow and maintain a fair cash balance;
- review the requisitions for commitments, manage and monitor the commitments of the Programme and advise of ceiling uplifts if/when appropriate;
- maintain and ensure the reliability, the comprehensiveness and the accuracy of all financial data in the Corporate ERP system for the Programme;

- use the Corporate ERP system and other relevant IT tools to keep the financial status of the Programme up to date;
- control the invoices to enable payment, after PM's validation (if not delegated) in accordance with contractual liabilities and record the invoices in the Corporate ERP system for both Administrative and Operational Budgets;
- provide financial inputs for Programme reports, business cases, analysis, summary or forecast work as required by OCCAR financial rules and on a case-by-case basis as requested;
- store financial correspondence, copies of paid invoices and all related documents for audit trail;
- contribute to the Audits (internal and external) of the Programme and provide information in a timely manner;
- assist the auditors and implement Board of Auditors' recommendations in coordination with the Finance Division;
- participate to OCCAR Finance Community of Practice meetings;
- support and advice the Programme Manager in all financial activities;
- support the Risk Officer in the management of risks related to Contract and Finance aspects;
- support the PM and Internal Quality Officer in maintaining an effective and efficient Quality Management System;
- support the PM and the Planning & Reporting Officer in the related documentation drafting for all Contract and Finance aspects.

If necessary, they take temporary additional task for activities as required, by the PM.

### **3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;

**CS 5** The ability to use Computer and Information Technology (ICT) tools and be able to demonstrate a good working knowledge of MS Office software.

#### **4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

##### **4.1 Essential:**

- ES 1** Advanced knowledge and thorough experience in the budget and cash financial management activities of International or National Programmes, with a minimum of 3 years, including budgeting and forecasting. Knowledge of public sector financial accounting principles;
- ES 2** Sound experience in contracts management (invoicing, relations with industry, legal aspects, etc.) in a complex environment. At least 3 years of experience in procurement defence area prior to taking up the position;
- ES 3** Proven experience with spreadsheet calculation and dedicated financial accounting databases;
- ES 4** Sound experience in general management (schedule, reporting, etc...);
- ES 5** Wide experience of working with the customer governmental official technical and/or operational experts.

##### **4.2 Desirable:**

- DS 1** Knowledge of Accrual Accounting methodology and International Public Sector Accounting Standards (IPSAS);
- DS 2** Experience of internal/external quality/financial audits;
- DS 3** Experience in international co-operation activities and intercultural relationships;
- DS 4** Experience in maritime systems procurement activities (contract management);
- DS 5** Knowledge of the OCCAR Through Life Management concept.

#### **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

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<sup>1</sup> The language levels can be found on the OCCAR website, [www.occar.int](http://www.occar.int) Careers / Applying.

**6. Qualifications**

A university degree in Economics, Finance or Law<sup>2</sup> with several years of experience in the activities directly related to the tasks prescribed (mandatory).

**7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

**8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Andrea Di Raimondo (DDX Programme Integration Manager)

Email: [andrea.diraimondo@occar.int](mailto:andrea.diraimondo@occar.int)

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

**OCCAR Privacy Statement:**

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.

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<sup>2</sup> A university degree with a total duration of five years of full-time study, amounting to 300 or 360 ECTS credits



| <b>VACANCY NOTICE</b>                |                                 |
|--------------------------------------|---------------------------------|
| <b>Post</b>                          | A016 - QUALITY MANAGER 1        |
| <b>Grade</b>                         | A4                              |
| <b>Division</b>                      | OCCAR-EA Directorate            |
| <b>Section</b>                       | Quality Management Office       |
| <b>Management of Staff</b>           | 0                               |
| <b>Location</b>                      | Bonn, DE                        |
| <b>Initial Contract Duration</b>     | 3 years                         |
| <b>Closing Date for Applications</b> | 30 June 2026                    |
| <b>Start Date</b>                    | 01 November 2026                |
| <b>Interview Date</b>                | Week commencing on 27 July 2026 |

## 1. Background

OCCAR is an international organisation whose core-business is the through life management of cooperative defence equipment programmes. OCCAR is a centre of excellence in its business domain. This vision is underpinned by the implementation of a comprehensive business management framework, comprising a Quality Management System (QMS), which attained the ISO 9001 certification.

The Quality Manager 1 plays a key role in ensuring organisational excellence by maintaining, evolving and assuring the effectiveness of the OCCAR EA QMS in line with ISO 9001, AQAP standards and the OCCAR Corporate Strategy.

The Quality Management Office (QMO) within OCCAR-EA is responsible for:

- Assisting the OCCAR-EA Deputy Director in the role of the Quality Management Representative (QMR) to monitor, maintain and improve the OCCAR-EA Quality Management System;
- Serve as the primary focal point for Quality Management and Quality Assurance for the organisation;
- Supporting the Internal Audit Office (IAO) in the execution of the annual Internal Audit Strategy and Programme.

The QMO reports directly to the:

- OCCAR-EA Deputy Director in all aspects related to the OCCAR-EA Quality Management System (QMS) including Government Quality Assurance.

## **2. Duties and Responsibilities**

The Quality Manager (QM) 1:

- Coordinates cross-organisational initiatives addressing major evolutions and improvements of the OCCAR-EA QMS;
- Supports the QMR in all matters concerning the OCCAR-EA QMS;
- Supports the IAO in providing the OCCAR-EA Director with an independent assessment of the compliance, effectiveness, efficiency and suitability of the OCCAR-EA QMS.

### **2.1 Quality Management System**

The QM 1 will report directly to the OCCAR-EA Deputy Director and will:

- Maintain the Quality Policy;
- Ensure that the Management System is kept suitable for OCCAR-EA's business and consistent with the OCCAR Corporate Strategy and Annual Business Plan approved by Member States;
- Proactively identify new requirements placed on the Management System by evolutions of the strategy of OCCAR-EA (including regulatory framework), propose/coordinate response and coordinate corresponding actions where appropriate;
- Assess the compliance and consistency of proposed changes to the high-level documentation of the Management System;

- Maintain the conditions for sustained ISO 9001 certification, manage interactions with the selected ISO certification body and ensure that gaps and recommendations identified by external audits are addressed;
- Prepare, execute and follow-up activities associated with the annual Management Review process, including assessment of inputs from divisions, identification of opportunities for improvement of key processes and follow up of actions;
- Prepare, execute and follow-up activities associated with the CoPs, including those Chaired by QMO (QM, Government Quality Assurance [GQA] and Environmental Management [EM]);
- Provide support to the Programme and Central Office Divisions for the development of internal QMS procedures and documentation;
- Support digitalisation initiatives related to QMS workflows, including improvements to SharePoint based processes and the integration of emerging tools (e.g., digital forms, AI supported solutions);
- Ensure that gaps and shortcomings in the OCCAR-EA QMS, identified in internal and external audits, are analysed/assessed and propose relevant actions;
- Stay abreast of developing methodologies and emerging standards in the domain of business management, assess their relevance to OCCAR-EA and present them at the annual Management Review for consideration;
- Train new staff, as needed.

## **2.2 Government Quality Assurance**

The QM 1 will:

- Maintain the OCCAR Management Procedure (OMP) 7 “Government Quality Assurance” in accordance with OCCAR rules and regulations and ensure that it is kept suitable for OCCAR-EA’s business;
- Chair the GQA CoP meetings;
- Provide support to OCCAR-EA divisions in GQA matters;
- Keep abreast of national/international GQA policies and procedures (e.g., NATO).

## **2.3 Focal Point**

The QM 1 will:

- Provide support and guidance to all Programme and Central Office Divisions as the primary focal point within OCCAR for QM, GQA and EM.

## **2.4 Internal Audit Function**

The QM 1 will collaborate with the IAO to:

- Support the preparation of the annual Internal Audit Strategy and Programme;
- Support the resolution and closure of audit findings directly related to the OCCAR-EA QMS;
- Coordinate and interact with other audit entities (e.g., Board of Auditors, International Organisation for Standardisation; Institute of Internal Auditors);
- Provide support to OCCAR-EA divisions in the preparation and execution of 2<sup>nd</sup> party audits;
- Keep abreast of policies/procedures and current developments in auditing professions, as applicable.

## **3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** Executive management skills and the ability to manage complex negotiations as well as dealing with difficult situations such as conflicts proven through results attained in performing jobs in this field for other national/international organisations;
- CS 2** Excellent interpersonal, team working and leadership skills with the ability to interact sensitively, effectively and professionally with people from diverse cultural, educational and professional backgrounds;
- CS 3** Conceptual thinking with the ability to analyse complex and wide-ranging questions, issues and information, with a structured approach to the problem-solving process, including providing recommended solutions and a proposed way forward;
- CS 4** The ability to work in a changing, developing and demanding environment with the ability to orchestrate and implement clear, efficient and logical approaches to work, to manage time, assignments and objectives;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities, with a working knowledge of MS Office software.

#### **4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

##### **4.1 Essential:**

- ES 1** Minimum 5 years' experience in a programme management environment, particularly in the field of defence procurement in the OCCAR Member States;
- ES 2** Minimum 3 years' experience in support of the maintenance and evaluation of a Corporate Quality Management System, including supervision of and contributions to continuous improvement;
- ES 3** Experience delivering a QMS through ISO 9001 certification of at least one certification cycle and in-depth knowledge of ISO 9000 series of standards;
- ES 4** Extensive experience delivering cross-organisational meetings;
- ES 5** In-depth understanding of the AQAP 2000 series of standards and the application of GQA within supply chains.

##### **4.2 Desirable:**

- DS 1** Experience working with ISO 14001 environmental management systems, including implementation, maintenance, or support of ISO 14001 aligned processes and procedures;
- DS 2** Successfully passed the ISO 9001 Lead Auditor Training course or equivalent;
- DS 3** Experience with auditing (first, second and third party);
- DS 4** Extensive experience with the preparation of digital forms and templates;
- DS 5** Experience with using an AI tool to improve a QMS.

#### **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

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<sup>1</sup> The language levels can be found on the OCCAR website, [www.occar.int](http://www.occar.int) Careers / Applying.

**6. Qualifications**

A university degree or equivalent in the activities directly related to the prescribed tasks.

**7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

**8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Massimo SCIALPI (OCCAR-EA Deputy Director)

Email: [massimo.scialpi@occar.int](mailto:massimo.scialpi@occar.int)

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

**OCCAR Privacy Statement:**

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.



| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | BR01 – MANAGEMENT ASSISTANT   |
| <b>Grade</b>                         | B5  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | Programme Management Section  |
| <b>Management of Staff</b>           | 0   |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 08/06/2026  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 06/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases, of two new Destroyers for the Italian Navy.

## 2. Duties and Responsibilities

The post holder will report directly to the Programme Manager (PM). They will provide secretarial support to the PM, to the Programme Division (PD) and will be responsible for all secretarial and administrative matters. In particular, they will:

- Act as DDX PD Security Assistant;
- Manage documentation held by the DDX PD in accordance with OCCAR-EA security procedures and instructions;
- Handle incoming and outgoing mail, ensuring daily registration in the DocuWare software and maintenance of the associated KPI;
- Provide administrative support for the DDX PD;
- Respond to enquiries to the Programme Manager's office;
- Maintain the Programme Manager's diaries (i.e. meetings, conferences, duty travels);
- File and maintain (in liaison with National Navy Staff Personnel Department) Navy military personnel National records (Staff Report mainly) and relevant documents;
- Draft and type documents/e-mails/faxes on request;
- Maintain and keep up-to-date the attendance list of the Programme Division;
- Coordinate all necessary aspects relevant to the preparation of meetings (i.e. room-booking);
- Act as DDX PD ICT Focal Point Assistant;
- Act as DDX PD H&S Assistant;
- Support the PM and Internal Quality Officer in maintaining an effective and efficient Quality Management System.

If necessary, they take temporary additional task for activities as required, by the Programme Manager.

Duty Travel:

- Handle administrative tasks regarding the Duty Travel Order and Duty Travel Claim for DDX PD Staff Members;
- Book travel tickets and rental cars, accommodations and liaise with internal/external sources responsible for travel arrangements.

### **3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** Excellent interpersonal skills with the ability to interact and communicate at all levels within OCCAR as well as with the Nation;
- CS 2** The ability to work in a changing, developing and demanding environment;
- CS 3** The ability to work independently based on objectives set by the line manager;
- CS 4** The ability to use Computer and Information Technology (ICT) facilities, and able to demonstrate a good working knowledge of MS Office software;
- CS 5** Good team-working skills with ability to establish good working relations at all levels in a multicultural context and with respect for diversity.

### **4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

#### **4.1 Essential:**

- ES 1** Sound knowledge of current secretarial duties performed in national/international context;
- ES 2** Sound knowledge of rules covering handling of mail (storage and retrieval), with particular reference to classified mail;
- ES 3** Familiarity with National and International security regulations;
- ES 4** Good knowledge of rules and procedures relevant to personnel management and administration;
- ES 5** Proven capability to draft papers, letters and documents to tight deadlines both in English and in national language.

#### **4.2 Desirable:**

- DS 1** Knowledge and experience of database software;
- DS 2** Experience in organizing meeting/events/committees;
- DS 3** Experience in managing military personnel evaluation documents;
- DS 4** Previous experience in the field of international cooperation;
- DS 5** Awareness of the OCCAR Quality Management Systems.

## **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

## **6. Qualifications**

A higher secondary education or equivalent in the activities directly related to the tasks described is highly desirable.

## **7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

## **8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Andrea Di Raimondo (DDX Programme Integration Manager)

Email: [andrea.diraimondo@occar.int](mailto:andrea.diraimondo@occar.int)

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

### **OCCAR Privacy Statement:**

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| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | AR01 – PROGRAMME MANAGER  |
| <b>Grade</b>                         | A5  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | N/A   |
| <b>Management of Staff</b>           | 10  |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 15/06/2026  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 13/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases, of two new Destroyers for the Italian Navy.

## **2. Duties and Responsibilities**

The DDX Programme Manager (PM) is responsible to the OCCAR-EA Director through the OCCAR-EA Head of Programmes (HoP).

Within the framework of the delegation, the PM has the accountability and responsibility to achieve the Programme's general and specific High-Level Objectives (HLO).

The DDX Programme Manager reports to the OCCAR-EA HoP and their duties and responsibilities include:

### **2.1 Programme Management:**

- Lead and manage all aspects of the DDX Programme, directing the Programme Division in accordance with OCCAR rules and Programme Board (PB) decisions;
- Ensure fulfilment of all technical and operational requirements;
- Oversee day-to-day programme activities, including configuration control, risk management, quality assurance, and through-life management;
- Prepare and maintain the Programme Management Plan (PMP) and Through Life Management Plan (TLMP) as part of OCCAR's Business Plan;
- Establish and lead Programme Working Groups (PWGs) and Expert Working Groups (EWGs) to maintain effective interfaces with Nation and technical experts;
- Implement OCCAR Risk Management procedures and Quality Management System (QMS) within the Programme Division;
- Coordinate with National Programme Coordinator (NPC) to ensure timely provision of Government Furnished Equipment, Information, and Services (GFX);
- Share lessons learned and best practices across OCCAR Programme Divisions and Central Office;
- Ensure timely and clear communications with the OCCAR-EA Central Office, the PB, PC and PD related working groups on all A400M matters.

### **2.2 Contracts and Finance:**

- Prepare and manage operational and administrative budgets to deliver Programme HLOs;
- Oversee technical, contractual, and financial management of the Prime Contract in compliance with OCCAR rules and Programme Decision;
- Lead negotiations with industry for contracts and amendments;

- Monitor contract execution to ensure performance, schedule, and cost objectives are met;
- Certify completion of contractual work and validate invoices for payment.

### 2.3 Personnel Management:

- Manage the recruitment and selection of Programme Division staff;
- Define objectives for team members, provide necessary resources, and monitor performance;
- Foster a collaborative and transparent team culture, promoting open communication and professional development.

### 2.4 Health and Safety:

- Ensure compliance with National Health & Safety responsibilities for all Programme Division staff, across all work locations and activities.

### 2.5 Reporting and Governance:

- Ensure timely and clear communications with the OCCAR-EA Central Office, the PB, and PC on programme related matters;
- Provide timely updates on risks, issues, and progress against HLOs.

## 3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** Executive management ability proven through results attained in performing jobs in this field for other national / international organisations;
- CS 2** Excellent leadership, interpersonal and team working skills with the ability to interact sensitively, effectively and professionally with people from diverse cultural, educational and professional backgrounds;
- CS 3** Conceptual thinking with the ability to analyse complex and wide-ranging questions, issues and information, with a structured approach to the problem-solving process, including providing recommended solutions and a proposed way forward;
- CS 4** The ability to work in a changing, developing and demanding environment with the ability to orchestrate and implement clear, efficient and logical approaches to work, to manage time, assignments and objectives;
- CS 5** The ability to use Computer and Information Technology (ICT) tools, with a working knowledge of MS Office software.

#### 4. **Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

##### 4.1 **Essential:**

- ES 1** Proven experience in managing complex programmes: ability to lead large-scale programmes in the defence, preferably in the naval domain, ensuring delivery on time, within budget, and in line with strategic objectives;
- ES 2** Expertise in contractual and financial management: proficiency in negotiating contracts, overseeing execution, ensuring compliance with regulations, and managing complex budgets;
- ES 3** Technical and operational understanding of naval systems: solid grasp of technical and operational requirements for naval platforms, including configuration control, quality assurance, and through-life management;
- ES 4** Excellent communication and stakeholder engagement skills: capacity to interact effectively with high-level stakeholders, maintain transparent communication with governance bodies, and produce clear and timely reports;
- ES 5** Strong knowledge of defence-related organisations and industries: understanding of national and international defence structures, with experience working alongside governmental and industrial technical/operational experts in a multinational context.

##### 4.2 **Desirable:**

- DS 1** Experience in international and multinational cooperation: familiarity with multinational programmes and European governance dynamics is highly advantageous;
- DS 2** Project Management certifications: certifications such as PMI, PRINCE2, or IPMA are considered a valuable asset for applying structured methodologies;
- DS 3** Experience in risk and quality management: familiarity with implementing structured risk management processes and quality assurance systems within complex defence programmes;
- DS 4** Expertise in through-life management principles: ability to apply through-life management concepts, including planning and oversight of sustainment, maintenance, and in-service support activities for complex defence platforms.

## **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

## **6. Qualifications**

A university degree<sup>2</sup> related to the activities described in the duties and responsibilities, competencies and skills, together with a proven minimum of five years' experience as a Navy Officer on board naval vessels (mandatory).

## **7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

## **8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Andrea Di Raimondo (DDX Programme Integration Manager)

Email: [andrea.diraimondo@occar.int](mailto:andrea.diraimondo@occar.int)

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<sup>1</sup> The language levels can be found on the OCCAR website, [www.occar.int](http://www.occar.int) Careers / Applying.

<sup>2</sup> A university degree with a total duration of five years of full-time study, amounting to 300 or 360 ECTS credits.



| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | AR02 – PLATFORM MANAGER   |
| <b>Grade</b>                         | A4  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | Technical Section   |
| <b>Management of Staff</b>           | 1   |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 15/06/2026  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 13/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases, of two new Destroyers for the Italian Navy.

## **2. Duties and Responsibilities**

The Platform Manager is responsible for overseeing all platform-related matters within the programme and will report directly to the Programme Manager. This role encompasses full responsibility for the contractual activities related to platform design and systems, ensuring technical compliance and progress monitoring throughout the lifecycle of the contract.

### **2.1 Key responsibilities:**

- Design Area:
  - Resistance and Power Prediction;
  - Strength and Stability;
  - Sea-keeping and Manoeuvrability;
  - General Arrangements.
- Systems:
  - Hull and structure;
  - Propulsion Plant:
    - Energy Generation System;
    - Propulsion Units;
    - Transmission and Propulsion Systems;
    - Propulsion Support Systems (including fuel and lube oil);
    - Special-Purpose Systems.
  - Electric Plant:
    - Electric Power Generation and conversion;
    - Power Distribution Systems;
    - Lighting System;
    - Power Generation Support Systems;
    - Special-Purpose Systems.
  - Command And Surveillance:
    - Command and Control Systems;
    - Ship Management Systems;

- Firefighting and Flooding control.
- Auxiliary Systems:
  - Climate Control;
  - Sea Water and Fresh Water Systems;
  - Air, Gas, and Miscellaneous Fluid Systems;
  - Ship Control Systems;
  - Replenishment Systems;
  - Mechanical Handling Systems;
  - Special-Purpose Systems.
- Outfit and Furnishings;
- Prevention of corrosion.

## 2.2 Transversal responsibilities:

- Monitoring Production Quality and Progress;
- Ensuring Platform physical and functional integration;
- Managing Passive survivability aspects (vulnerability and signatures: RCS, IR, acoustic, magnetic);
- Ensuring compliance with applicable standards.
- Coordinating ILS activities

## 2.3 Technical and Contractual Duties:

- Monitor development and production progress;
- Lead technical activities including requirements and configuration management;
- Manage to up-date technical and operational requirements, in liaison with the national stakeholders;
- Coordinate Technical Reviews (PDR and CDR);
- Oversee industry activities across all contractual phases (working groups, technical meetings, progress reviews, etc.);
- Coordinate and monitor acceptance of contractual deliverables, in collaboration with other sections and national experts;
- maintain the programme's technical compliance matrix;

- Collect and verify evidence of compliance with the Statements of Work (SoWs) and technical specifications;
- Support contract preparation and negotiation (technical and financial aspects);
- Monitor the Quality Assurance processes;
- Deliver technical briefings and presentations at PC meetings and formal meetings;
- Verify payment conditions related to Platform contract lots;
- Facilitate coordination between national stakeholders and Industry within the scope of platform responsibilities;
- Evaluate Engineering Change Proposals and relevant price assessment;
- Manage risks affecting the platform domain and the relevant mitigation plans.

#### 2.4 Additional duties:

- Participate in transversal activities in coordination with relevant post-holders, where related to platform responsibilities;
- Undertake temporary tasks as assigned by the Programme Manager.

### 3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** Executive management skills and the ability to manage complex negotiations as well as dealing with difficult situations such as conflicts proven through results attained in performing jobs in this field for other national/international organisations;
- CS 2** Excellent interpersonal, team working and leadership skills with the ability to interact sensitively, effectively and professionally with people from diverse cultural, educational and professional backgrounds;
- CS 3** Conceptual thinking with the ability to analyse complex and wide-ranging questions, issues and information, with a structured approach to the problem-solving process, including providing recommended solutions and a proposed way forward;
- CS 4** The ability to work in a changing, developing and demanding environment with the ability to orchestrate and implement clear, efficient and logical approaches to work, to manage time, assignments and objectives;
- CS 5** The ability to use Computer and Information Technology (ICT) tools, with a working knowledge of MS Office software.

#### 4. **Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

##### 4.1 **Essential:**

- ES 1** Contract & Stakeholder Management: extensive experience in national and international contract management within naval platform programmes, including coordination with industry, international organizations, and governmental technical/operational experts, with at least 3 years at senior executive level.
- ES 2** Acceptance & Compliance Oversight: strong experience in managing and validating the acceptance of complex technical deliverables, ensuring full compliance with contractual specifications and technical requirements.
- ES 3** Configuration Management: comprehensive knowledge of configuration management processes, national policies, and practices, with a focus on managing technical requirements and maintaining configuration control throughout the programme lifecycle.
- ES 4** Naval Platform Systems Expertise: in-depth technical expertise in naval platform systems, with demonstrated ability to oversee and monitor industry activities related to design, production, and integration, ensuring compliance with contractual and technical requirements.
- ES 5** Professional experience as a Marine Engineer Officer aboard a navy vessel.

##### 4.2 **Desirable:**

- DS 1** Knowledge of programme and project management principles, tools, and methodologies (e.g., PMI, PRINCE2, APM, or equivalent standards). Practical experience in applying these frameworks effectively within armament programmes and projects;
- DS 2** Previous experience working within an international defence-related organisation, demonstrating an understanding of multinational governance structures, collaborative frameworks, and defence programme dynamics;
- DS 3** Sound understanding of the fundamental principles of risk management, including risk identification, assessment, mitigation, and monitoring, particularly within complex technical or defence-related environments;
- DS 4** Proven experience related to ship design and/or shipbuilding activities, with demonstrated knowledge of naval engineering practices, shipyard operational processes, and platform integration.

## **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

## **6. Qualifications**

A university degree in Naval and/or Mechanical Engineering<sup>2</sup> with several years of experience in the activities directly related to the prescribed tasks (mandatory).

## **7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

## **8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Andrea Di Raimondo (DDX Programme Integration Manager)

Email: [andrea.diraimondo@occar.int](mailto:andrea.diraimondo@occar.int)

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<sup>2</sup> A university degree with a total duration of five years of full-time study, amounting to 300 or 360 ECTS credits



| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | AR04 – COMBAT SYSTEM MANAGER  |
| <b>Grade</b>                         | A4  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | Technical Section   |
| <b>Management of Staff</b>           | 1   |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 15/06/2026  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 13/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases, of two new Destroyers for the Italian Navy.

## **2. Duties and Responsibilities**

The post holder shall be directly responsible for all the Combat System matters and will report directly to the PM.

The post holder will be responsible for:

- Combat System:
  - Anti submarine warfare;
  - Anti air warfare;
  - Anti surface warfare;
  - Communications;
  - Combat Management System;
  - Electronic Warfare;
  - Internal Networking System;
  - Navigation;
  - Asymmetric warfare (counter – UAS).

Furthermore, they will be responsible also for the following transversal matters:

- C/S Physical Integration (CSPI);
- C/S Functional integration (CSFI);
- Security;
- Radar Cross Section (RCS);
- Electro Magnetic Engineering (EME) and TEMPEST regulation.
- Integrated Logistic Support (ILS) activities

The post holder for the areas of their responsibility will:

- monitor the development and production progress;
- be responsible of the technical activities such as requirements management, configuration management and other systems engineering activities;
- manage the up-date of technical and operational requirements, in liaison with the participating nation;
- co-ordinate, jointly with the Platform Manager, the Technical Reviews (PDR and CDR);

- monitor the industry activities “through the contract” (working groups, technical meetings, progress meetings, contractual reviews...);
- prepare/give technical briefings and presentations during PC meetings or other formal meetings;
- co-ordinate and monitor the acceptance for all contractual deliveries, in liaison with the Platform Manager and technical experts from the Nation;
- establish and maintain the technical compliance matrix for the programme;
- monitor and collect evidence of technical compliance with the technical specifications/SoWs as defined in the contract;
- take part in the preparation and negotiation of any new contract for all technical matters in his areas of responsibility;
- modify/update technical and operational requirements, in liaison with the PS;
- co-ordinate the actions of C/S integration;
- participate, consistently with the Platform, to the transversal activities for the part dealing with C/S;
- support the qualification/acceptance process of C/S systems;
- assess the achievement of the contractual Technical Keys related to C/S;
- be responsible to coordinate with Nation/Industry all the matters concerning C/S;
- evaluate the Engineering Change Proposals and the waiver proposals related to C/S;
- support the Risk Officer in the management of risks related to C/S.

If necessary, they will take temporary additional tasks for activities as required, by the Programme Manager.

### **3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** Executive management skills and the ability to manage complex negotiations as well as dealing with difficult situations such as conflicts proven through results attained in performing jobs in this field for other national/international organisations;
- CS 2** Excellent interpersonal, team working and leadership skills with the ability to interact sensitively, effectively and professionally with people from diverse cultural, educational and professional backgrounds;
- CS 3** Conceptual thinking with the ability to analyse complex and wide-ranging questions, issues and information, with a structured approach to the problem-

solving process, including providing recommended solutions and a proposed way forward;

**CS 4** The ability to work in a changing, developing and demanding environment with the ability to orchestrate and implement clear, efficient and logical approaches to work, to manage time, assignments and objectives;

**CS 5** The ability to use Computer and Information Technology (ICT) tools, with a working knowledge of MS Office software.

#### **4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

##### **4.1 Essential:**

**ES 1** Contract & Stakeholder Management: extensive experience in national and international contract management within naval programmes, including coordination with industry, international organizations, and governmental technical/operational experts, with at least 3 years at senior executive level;

**ES 2** Acceptance & Compliance Oversight: strong experience in managing and validating the acceptance of complex technical deliverables, ensuring full compliance with contractual specifications and technical requirements;

**ES 3** Configuration Management: comprehensive knowledge of configuration management processes, national policies, and practices, with a focus on managing technical requirements and maintaining configuration control;

**ES 4** Naval Combat Systems Expertise: in-depth technical expertise in naval combat systems, with demonstrated ability to oversee and monitor industry activities related to design, production, and integration of systems (Anti-Air, Anti-Submarine, Anti-Surface, Electronic and Asymmetric Warfare), ensuring compliance with contractual and technical requirements;

**ES 5** Onboard experience as Combat System Engineer Officer.

##### **4.2 Desirable:**

**DS 1** Previous experience in International Programmes and co-operation activities;

**DS 2** Knowledge in applying all programme management disciplines in a Through Life Management approach;

**DS 3** Knowledge of Risk Management principles and fundamental procedures;

**DS 4** Familiarity with NATO and TEMPEST Standards. Knowledge of electromagnetic engineering principles and compliance with TEMPEST and other NATO-related security and integration standards.

## **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

## **6. Qualifications**

A university degree in Electronic or Telecommunication Engineering<sup>2</sup> with several years of experience in the activities directly related to the prescribed tasks (mandatory).

## **7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

## **8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Andrea Di Raimondo (DDX Programme Integration Manager)

Email: [andrea.diraimondo@occar.int](mailto:andrea.diraimondo@occar.int)

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<sup>2</sup> A university degree with a total duration of five years of full-time study, amounting to 300 or 360 ECTS credits



| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | AR07 – ILS/ISS OFFICER  |
| <b>Grade</b>                         | A3  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | Technical Section   |
| <b>Management of Staff</b>           | 0   |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 08/06/2026  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 06/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases, of two new Destroyers for the Italian Navy.

## **2. Duties and Responsibilities**

The post holder shall be responsible for all the ILS/ISS matters of the programme and will report directly to the PM.

The ILS/ISS Officer will be responsible for the following ILS & ISS and Design Transversal Contractual Activities:

- Configuration Management;
- Maintenance Management;
- Supply Support Management;
- Technical Support Services;
- Obsolescence Management;
- Technical Information and Data (TID) Services;
- Training Support Services;
- Life Cycle Cost;
- Info-logistics;
- In-Service Support;
- Safety;
- Human Factors (manning, HMI, HCI);
- Through Life Management.

More in detail, the post holder will:

- Define the strategy and oversee the management of through-life logistic support activities to meet all national support requirements. This includes coordinating with the relevant national government bodies to identify optimal maintenance concepts and workflows, and establishing clear interfaces between these maintenance processes and national maintenance organisations;
- Provide all ILS/ISS inputs to industry in the framework of the “customer involvement activities” during the development and production phase and for the preparation of the common support policy;
- In coordination with the other Staff Members responsible for relevant subsystems, ensure continuous programme improvement in terms of reliability, availability and maintainability (RAM), as well as operational safety and the safety aspects related to the development and implementation of logistic support solutions;

- Support Life Cycle Costing (LCC) processes (as far as possible in conjunction with Central Office); in particular assist in collection of LCC data from the Nation and Industry;
- Validate equipment covered by supply contracts, following prior consultation with the Staff Members responsible for the specific items and/or related activities to ensure technical and operational compliance;
- Organize meetings and prepare all necessary documentation related to all aspects of ILS/ISS technical requirements and contractual performance specifications;
- Plan and manage all aspects of ILS, including guiding, coordinating, and monitoring industrial and governmental studies related to various maintenance concepts and maintenance organisational models, in full compliance with the requirements of the participating Nation;
- Coordinate the configuration and matters related to the evolution of the warships to be delivered define and pursue the approval of an appropriate policy on common maintenance system which satisfy national requirements;
- Harmonize all logistics-related activities with the technical activities associated with each DDX ship, ensuring alignment and integration across all relevant domains;
- Contribute to Experts Working Groups, as directed by the Programme Manager;
- Contribute to the formulation of new contractual logistic requirements;
- Support the PM in the acceptance of equipment pertaining to supply contracts;
- Verify the conditions for payments related to ILS/ISS lots of the contract;
- Be responsible for the coordination of Nation/Industry for what concerns their field of work;
- Define, design and prepare plans for training of personnel for the operation, maintenance and repair of the DDX once in service, approving the studies on the above activities provided by industry;
- Evaluate the Engineering Change Proposals requested by the Nation and provided by Industry;
- Support the Risk Officer in the management of the mitigation plans to tackle the risks related to the C/S activities.

As far as Programme Technical Management is concerned, the post holder will:

- Monitor the development and production progress;
- Co-ordinate, jointly with the Platform and C/S Officer, the Technical Reviews (SDR and CDR);

- Monitor the Industry activities “through the contract” (Working Groups, Technical meetings, Progress meetings, Contractual reviews...);
- Co-ordinate and monitor the acceptance for all contractual deliveries, in liaison with other Staff Members and technical experts from the Nation;
- Monitor and collect evidence of compliance with the technical specification as defined in the contract;
- Take part in the preparation and negotiation of any new contract for logistic aspects;
- Manage the up-date of logistic and operational requirements, in liaison with the Nation;
- Give technical briefings and presentations during PC meetings or other formal meetings;
- Verify the conditions for payments related to lots of the contract which lie in their domain;
- Be responsible for the coordination of Nation/Industry for what concerns their field of work.

As far as GFX/ Interfaces aspects are concerned, the post holder will co-ordinate and monitor the provision and correct use by industry of Government Furnished Services (GFS), Government Furnished Equipment (GFE), Government Furnished Facilities (GFF) and Government Furnished Information (GFI) as defined in the contract.

If necessary, they will take temporary additional task for activities as required, by the Programme Manager.

### **3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1**      The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2**      Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3**      The ability to work in a changing, developing and demanding environment;
- CS 4**      The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5**      The ability to use Computer and Information Technology (ICT) facilities and be able to demonstrate a good working knowledge of MS Office software.

#### **4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

##### **4.1 Essential:**

- ES 1** Technical experience and deep knowledge in ILS/ISS, as specified in following, in particular:
- Configuration Management;
  - Maintenance Management;
  - Obsolescence Management;
  - Life Cycle Cost;
  - Supportability Analysis;
  - Through Life Management Approach.
- ES 2** Expertise in LSA including ARM&T, FMECA, RCM, LCC, WLC, ASD S2000M and S1000D, spares modelling, ISO Std 10303 including PLCS, Working knowledge of MIL-STD 1388 or equivalent LSA standards such as ASD S3000L;
- ES 3** Knowledge of and previous experiences in contract management, with particular reference in the Navy In-Service Support domain;
- ES 4** Technical experience in trials/testing and acceptance of complex deliverables and mainly of ship's systems;
- ES 5** An experience of working with the customer governmental official technical and/or operational experts.

##### **4.2 Desirable:**

- DS 1** Previous experience of at least 5-years on board of a naval vessel, or in shipbuilding activities, or ship's design and/or ship's maintenance is highly desirable and will be considered as advantages;
- DS 2** Previous experience and knowledge of the National Navy Staff procedures;
- DS 3** Experience in international programmes, co-operation activities and intercultural relationships;
- DS 4** Knowledge of info-logistics tools (SLIM, CATLOC, OPUS 10 etc.);
- DS 5** Knowledge in applying programme management disciplines in a Through Life Management approach.

## **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

## **6. Qualifications**

A university degree in Engineering<sup>2</sup> with several years of experience in the activities directly related to the tasks prescribed (mandatory).

A master's degree on ILS matters is highly desirable.

## **7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

## **8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Andrea Di Raimondo (DDX Programme Integration Manager)

Email: [andrea.diraimondo@occar.int](mailto:andrea.diraimondo@occar.int)

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

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<sup>1</sup> The language levels can be found on the OCCAR website, [www.occar.int](http://www.occar.int) Careers / Applying.

<sup>2</sup> A university degree with a total duration of five years of full-time study, amounting to 300 or 360 ECTS credits.



| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | AR08 – RISK & CONFIGURATION OFFICER   |
| <b>Grade</b>                         | A3  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | Programme Management Section  |
| <b>Management of Staff</b>           | 0   |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 08/06/2026  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 06/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases, of two new Destroyers for the Italian Navy.

## **2. Duties and Responsibilities**

The Risk and Configuration Management Officer is responsible for all matters related to risk and configuration management within the Programme Division (PD). The post holder will report directly to the Programme Manager and ensure that all activities are conducted in accordance with OCCAR policies, contractual obligations, and programme objectives.

### **2.1 Key responsibilities:**

- **Configuration Management:**
  - Develop, maintain, and implement the DDX PD Configuration Management Plan in line with OCCAR policies, regulations, and contractual requirements;
  - Coordinate configuration management activities across the Programme Division, national experts, and OCCAR Central Office;
  - Review and assess industry-provided Configuration Management Plans, ensuring completeness and alignment with programme needs;
  - Monitor the correct application of configuration procedures throughout the programme lifecycle;
  - Ensure configuration activities support the OCCAR True Life Management policy and the evolution of warships to be delivered;
  - Validate configuration-related deliverables and performance outcomes;
  - Manage Engineering Change Requests/Proposals (ECR/ECP), Contract Change Proposals (CCP), and Waivers (WAV), including their contractual implementation;
  - Serve as Secretary of the Configuration Control Board (CCB);
  - Oversee the configuration management database (ECR/ECP/DEV/WAV), ensuring its accuracy and integrity;
  - Supervise updates to contractual documentation within the technical domain (e.g., Statements of Work, Technical Specifications);
  - Coordinate the collection of Programme Division data for the annual Global Balance Report.
  
- **Risk Management:**
  - Develop and maintain the DDX Programme Risk Management Plan in accordance with OCCAR policies and the OCCAR Quality Management System;
  - Lead risk management activities across the Programme Division, in coordination with OCCAR Central Office and relevant stakeholders;

- Advise the PM on all matters relating to risk management;
  - Mentor team members and other programme stakeholders on aspects of risk management;
  - Support PD staff in identifying risks, conducting risk analysis, defining response plans, and monitoring mitigation actions;
  - Establish and maintain the programme risk register using OCCAR tools, ensuring active engagement with industry and stakeholders;
  - Keep the Programme Manager informed of significant developments or changes in risk status;
  - Assist Risk Owners and the PM in managing active risks;
  - Ensure the quality of all risk data;
  - Analyse data and produce risk reports;
  - Facilitate risk workshops and review meetings;
  - Coordinate external risk meetings, workshops, and reviews to share risk registers and promote effective communication with contractors and participating states;
  - Monitor the risk management process and propose continuous improvement measures;
  - Conduct self-assessments using the Risk Management Maturity Model and calculate KPI I7.2.;
  - Represent the Programme in the risk management Community of Practice (CoP) and other possible risk related meetings/events;
  - Provide risk-related reports at corporate, programme, and external levels, and support the PM during Head of Programme (HoP) risk reviews.
- Additional Duties:
    - Undertake temporary tasks as assigned by the Programme Manager, in support of programme needs.

### **3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;

- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) tools and be able to demonstrate a good working knowledge of MS Office software.

#### **4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

##### **4.1 Essential:**

- ES 1** Configuration Management Expertise: Proven ability to develop, implement, and monitor configuration management plans, processes, and tools throughout the programme lifecycle, ensuring traceability and compliance;
- ES 2** Risk Management Leadership: Strong experience in applying risk management principles, methodologies, and tools (ISO 31000, COSO ERM, PMBOK), including risk identification, analysis, mitigation planning, and reporting;
- ES 3** Contractual and Compliance Oversight: Ability to ensure all configuration and risk management activities comply with contractual obligations, OCCAR policies, and quality standards;
- ES 4** Stakeholder Coordination and Communication: Demonstrated capability to liaise effectively with industry, national authorities, and internal teams, chair meetings, and facilitate workshops in a multinational environment;
- ES 5** Data Analysis and Reporting: Competence in managing configuration and risk databases, validating data integrity, and producing accurate reports for programme governance and decision-making.

##### **4.2 Desirable:**

- DS 1** Experience in International Defence Programmes: background in multinational cooperation and complex stakeholder environments within defence-related projects;
- DS 2** Project and Programme Management Knowledge: familiarity with methodologies such as PMI, PRINCE2, or APM, and their application in defence programmes;
- DS 3** Quality Assurance and Continuous Improvement: understanding of QMS principles and ability to propose process improvements for configuration and risk management;

**DS 4** Technical Knowledge of Naval Systems: awareness of naval platform and combat system integration processes to support configuration control and risk assessment;

**DS 5** Advanced IT and Tool Proficiency: experience using specialised software for configuration and risk management.

## **5. Language Requirements**

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

## **6. Qualifications**

A University degree together with a proven minimum of five years' experience as a Navy Officer on board naval vessels (mandatory).

## **7. Security Clearance**

Security clearance at OCCAR Secret level is required for this post.

## **8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Andrea Di Raimondo (DDX Programme Integration Manager)

Email: [andrea.diraimondo@occar.int](mailto:andrea.diraimondo@occar.int)

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| <b>VACANCY NOTICE</b>                |   |
|--------------------------------------|---|
| <b>Post</b>                          | AR09 – GENERAL MANAGEMENT, PLANNING & INTERNAL QUALITY OFFICER                    |
| <b>Grade</b>                         | A3  |
| <b>Division</b>                      | DDX Programme Division  |
| <b>Section</b>                       | Programme Management Section  |
| <b>Management of Staff</b>           | 0   |
| <b>Location</b>                      | Rome, IT  |
| <b>Initial Contract Duration</b>     | 3 years   |
| <b>Closing Date for Applications</b> | 08/06/2026  |
| <b>Start Date</b>                    | 01/10/2026<br>(Subject to the signature of the respective DDX Programme Decision) |
| <b>Interview Date</b>                | Week commencing on 06/07/2026   |

## 1. Background

The DDX Programme intends to provide Development, Production, In-Service Support phases, of two new Destroyers for the Italian Navy.

## 2. Duties and Responsibilities

The post holder shall be directly responsible for all the General Management, Planning & Internal Quality and will report directly to the Programme Manager.

As far as **General Management Officer** activities are concerned, they will:

- Coordinate overall management activities and meetings;
- Supervise coordination meetings and OCCAR-CO initiatives;
- Maintain relations with national stakeholders, especially the National Armament Directorate, the Naval Armament Directorate and Navy General Staff;
- Be responsible for the Customer Satisfaction;
- Control deliverable documents within their domain;
- Verify the right conditions for payments related to management lots of the contract;
- Collect data, maintain Programme history, and identify lessons learned;
- Organize Programme Committee meetings and follow-up actions (planning, logistics, arrangements, reports, decision sheets);
- Manage Programme documentation and set up Information Management processes;
- Support the Contract Officer in managing and coordinating Contracts awards and Amendments;
- Support the Finance Officers in managing the Administrative Budget;
- Support the Risk Officer in identifying, assessing and mitigate risks related to the Programme;
- Be responsible for external and internal communication;
- Support and advise the Programme Manager on Human Resources matters:
  - Define PD tasks and structure;
  - Identify and implement job descriptions;
  - Grade posts and match with salary scales;
  - Draft initial staffing plans;
  - Health and Safety;
  - Staff Members' training.
- Support staff integration and departure:
  - Provide onboarding information;

- Organize hand-over periods;
- Handle training requests and maintain records;
- Support out-processing and departure formalities.

As far as **Internal Quality Officer** activities are concerned, they will:

- Act as Quality Focal Point (QFP);
- Manage and improve the Quality Management System (QMS);
- Establish and maintain the OCCAR-EA quality framework within the PD;
- Monitor and measure objectives and processes using tools like the Balanced Scorecard;
- Collect and analyse quality data; report to QMO and BDSPRO;

As far as **Planning/Reporting** activities are concerned, they will:

- Set up and manage DDX Programme schedules;
- Prepare and update the Programme Annual Report, the Programme Management Plan and the Through Life Management Plan;
- Draft the Training Plan in coordination with FO;
- Support the Programme Manager in issuing the Staffing Plan;
- Prepare reports for:
  - Board of Managers meetings;
  - DDX Programme Committee;
  - Programme Board;
  - Nations.
- Prepare governmental presentations for the Programme Committee, scheduled twice a year and on an extraordinary basis when required;
- Coordinate preparations for the Programme Committee and draft decision sheets for review and approval;
- Manage actions from Programme Committee, Nations, and OCCAR Central Office;
- Prepare monthly reports to OCCAR-EA Central Office using the Balanced Scorecard.
- Monitor KPIs and actions from the Programme Board;
- Contribute to Central Office planning and reporting (BoS, FTPC, Business Plan, Corporate Annual Report);

- Coordinate and document management meetings with Industry;
- Monitor actions and schedules between DDX PD and Industry; update Programme schedules accordingly;

If necessary, they take temporary additional task for activities as required, by the Programme Manager.

### **3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) tools and be able to demonstrate a good working knowledge of MS Office software.

### **4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

#### **4.1 Essential:**

- ES 1** Programme Management Expertise: proven experience in coordinating complex programme activities, meetings, and stakeholder interactions within multinational or multi-stakeholder environments;
- ES 2** Planning & Reporting Proficiency: strong ability to develop and maintain programme schedules, prepare comprehensive reports, and manage planning documents such as Programme Management Plans and Through Life Management Plans;
- ES 3** Quality Management Competence: in-depth knowledge of Quality Management Systems (QMS), including the ability to act as Quality Focal Point, monitor KPIs, and implement continuous improvement processes;
- ES 4** Stakeholder Communication & Coordination: excellent interpersonal and communication skills to maintain effective relationships with national authorities, industry partners, and internal teams, ensuring smooth collaboration and customer satisfaction.

**ES 5** Contractual and Financial Awareness: ability to support contract management activities, verify payment conditions, and assist in administrative budget oversight, ensuring compliance with contractual obligations.

#### 4.2 Desirable:

**DS 1** Human Resources Management Experience: familiarity with defining tasks and structures, drafting staffing plans, and managing onboarding, training, and departure processes;

**DS 2** Risk Management Knowledge: experience in identifying, assessing, and mitigating programme-related risks in coordination with dedicated risk officers;

**DS 3** Information Management & Documentation Control: ability to set up and maintain effective information management systems and ensure proper control of programme documentation;

**DS 4** Presentation & Decision Support Skills: competence in preparing high-level governmental presentations and drafting decision sheets for committees and boards.

### 5. Language Requirements

- ADVANCED level<sup>1</sup> of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

### 6. Qualifications

A university degree together with a proven minimum of five years' experience as a Navy Officer on board naval vessels (mandatory).

### 7. Security Clearance

Security clearance at OCCAR Secret level is required for this post.

### 8. Applications and Points of Contact

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