



MINISTRY OF DEFENCE
SECRETARIAT GENERAL OF DEFENCE AND NATIONAL
ARMAMENTS
DIRECTORATE OF AIR ARMAMENTS AND AIRWORTHINESS

WORKS PERFORMED BY THE COMPANY
PERSONNEL AT DETACHMENT OR OTHER UNIT OF
ARMED FORCES ENTITIES AND STATE BODIES

LIST OF EFFECTIVE PAGES

ATTENTION: This regulation is valid only if it made of the pages listed below, duly updated.
Copy of this Technical Publication may be found at the address:

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The issue dates of the original and amended pages are:

Original..... 0....dated 25/03/2019

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1. SCOPE

To outline the responsibility of the work performed by the Company personnel at Defence Administration Detachment, Entities/Units, as per requested through Work Order, as identified in the appropriate contract instruments, to support/integrate the maintenance activities performed by AD at their facility.

ADVICE

The works performed by Company personnel are regulated in the contract and its Technical annex "Capitolato Tecnico" in order to always univocally to define duties and responsibility of the performed activities, answering to principles about exclusive duty of the Company personnel, which performs any maintenance activity, to sign the record of the performed maintenance activity on relevant technical documentation as required by the D.A.A.A. regulations, including inspection certificates, defect elimination cards, flight logbooks and/or the accessories identity logbooks, components and A.G.E. log cards.

2. INSTRUCTIONS

- 2.1 The Company, as regards the technical and engineering aspects linked to the performed work by its personnel at the Maintenance and User Departments under the work order, is the only responsible for the work.

The Company personnel, appointed for the work, is responsible for performing the work in compliance with Company Quality Control procedures, the applicable legislation and the Company staff has to perform and to sign the entries for the work carried out on the required documentation including inspection certificates, defect elimination cards, flight logbooks and/or the identity logbooks and cards of accessories and components or A.G.E..

The signature on the documents (inspection certificates, defect elimination cards, flight logbooks DP5069 and accessory cards, etc.) of Company personnel implies the assumption of responsibility for the performed work.

- 2.2 The coordination of any work (implementation of modifications, non-destructive tests, inspections, scheduled and unscheduled maintenance, etc.) performed at Technical Maintenance Organizations or User Departments, by the Company personnel, with or without special equipment, on material under D.A.A.A authority shall be carried out by the Technical Officer of the Technical Department or the Technical Unit itself.

The Technical Officer performs the coordination by setting up arrangements (directly or with the aid of his staff) that:

- Allow Company personnel to perform the required operations, in accordance with the Company Quality Control procedures, in the ways and time according to the instructions of the technical documents (TPs, specifications, etc.) that prescribe the execution,
- Record the entries of the works and checks on the characteristic documents relating to concerned material.
- Produce the following additional documents:
 - "Declaration of release to operation" (example in Attachment 1);
A document in which the Quality Manager of the Company declares that the aircraft, limited to the work carried out, is suitable to return to the operation.
 - "Letter of Presentation" (example in Attachment 2)
A document that contains the list of the designated personnel (eligible and qualified) and authorized by the Company to carry out the required work (and for the quality control activities concerning that work if required) and signed by the Head of Quality department of the Company.

It is the duty of the authorized Company personnel to make the entries on the identity logbooks and flight logbooks.

- 2.3 The Technical Officer, by signing the work order issued by the competent U.T.T, Local Technical Office, (or the entity responsible for contract execution for contracts finalized by the AFs), declares that the maintenance has been performed in the required way and time and to have acknowledged the above documents set out in point 2.2., certifying that the work has been carried out under the responsibility of the Company itself.
- 2.4 In case of that, the personnel intervention takes place in a different location than the Department, in absence of the responsible Technical Officer, or requires specific instructions, the competent U.T.T (or appointed Entity for this purpose by the contract manager – e.g. RMV of ITAF) will take care to support the Company personnel with an own representative, in order to verify that the execution of required work and / or checks have been performed in compliance with technical reference documents, in accordance with the provisions of the previous paragraph 1.

DECLARATION OF RELEASE TO OPERATION

| | |
|--------------------------|---------------------------------|
| AIRCRAFT TYPE: _____ | MILITARY SERIAL NUMBER: _____ |
| Total hours _____ | Hour since last MRO visit _____ |
| TYPE OF OPERATION: _____ | |

Or

| | | |
|-------------------------------|---------------------------------|------------|
| Accessory/Component/Equipment | | |
| Type: _____ | P/N : _____ | S/N: _____ |
| Total hours _____ | Hour since last overhaul: _____ | |
| TYPE OF INTERVENTION _____ | | |

The Company _____ responsible for the intervention set out in *

* Reference Document (contract, work order, etc.)

Declares that:

the work described above, except as otherwise specified, has been performed in accordance with the required technical documentation for the aircraft type, component / accessory or equipment;

- a) all the work, inspections and checks have been carried out on the material subject to the intervention and therefore, are compliant with all parts of the specifications and applicable drawings and is able to operate effectively and safety provided that during use the technical regulations are respected;
- b) this declaration, if applicable, is also issued pursuant to Law no. 224 of 24 May 1988;

limited to the work carried out, the aircraft MSN _____ it is, therefore, suitable to release to operation.

DATE _____

Company

The Quality Manager

LETTER OF PRESENTATION FOR _____

In compliance with the requirements for the intervention _____ to be performed at _____ on the aircraft / component / accessory / etc..

IT IS HEREBY DECLARED that:

The staff, listed below, which has worked to carried the specific activities, is qualified, authorized and has capability / responsibility to sign for _____

List:

| Last name and First name | Qualification | Certification Authorization |
|--------------------------|---------------|-----------------------------|
|--------------------------|---------------|-----------------------------|

| | |
|------|-------|
| DATE | _____ |
|------|-------|

| |
|---------------------|
| _____ |
| Company |
| _____ |
| The Quality Manager |