



# Organisation for Joint Armament Co-operation Executive Administration

<b>VACANCY NOTICE</b>	
<b>Post</b>	AF27 - PROGRAMME MANAGEMENT AND CONFIGURATION OFFICER
<b>Grade</b>	A3
<b>Division</b>	MALE RPAS Programme Division
<b>Section</b>	Programme Management Section
<b>Management of Staff</b>	0
<b>Location</b>	Munich/Hallbergmoos, DE
<b>Initial Contract Duration</b>	3 years
<b>Closing Date for Applications</b>	11 <sup>th</sup> October 2021
<b>Start Date</b>	1 <sup>st</sup> January 2022 (subject to the signature of the respective MALE RPAS Programme Decision)
<b>Interview Date</b>	Week commencing on 25 <sup>th</sup> October 2021

## **1. Background**

The European Medium Altitude Long Endurance (MALE) Remotely Piloted Air System (RPAS) Programme is a multinational cooperative programme with the participation of the Federal Republic of Germany, the French Republic, the Italian Republic and the Kingdom of Spain.

The MALE RPAS Programme Division (MRPD) is responsible for the execution of the Contracts for the Definition, Development, Production and In Service Support for the MALE RPAS, and of any potential additional Contracts in specific areas, e.g. ATI... against High Level Objectives defined by the PPSs.

The MALE RPAS Programme Division is based in Hallbergmoos (Munich area), Germany.

Over the last four years, the MALE RPAS Programme has successfully passed towards gradual key milestones. A Definition Study was launched in 2016 to define common requirements among the Programme Participating States and was successfully concluded in 2018 with the System Preliminary Design Review (SPDR). The Invitation for Tendering for a Stage 2 Contract (Development and Production including 5 years of Initial In service Support was launched in October 2018. The subsequent two years were fully devoted to

negotiating and refining the industry offer to ensure that the contract would meet PPS' expectations in terms of performance, affordability and value for money. The BAFO for the Stage 2 Contract received on 18<sup>th</sup> November 2020 confirmed the necessary conditions, prices and performances are set to launch soon the programme with the aim of Stage 2 Contract signature before end of 2021.

The starting date of the personnel contract is scheduled not later than three months after Contract Signature; however, this is dependent on the date of the Programme Participating States' signature of the Stage 2 Programme Decision, which is expected closer but earlier than Stage 2 Contract signature.

## **2. Duties and Responsibilities**

The European MALE-RPAS Programme management and Configuration Officer reports to the Programme Management Section Leader and supports his/her Section Leader for all general management and business support activities within the Programme Division. In particular, the Programme management and Configuration Officer will be responsible from the Customer site, for the management of the configuration of the MALE-RPAS during the Stage 2 Contract, including the baseline evolution through the approved Contract Change Proposals and Contract Amendments. These activities are carried out in close collaboration with industry and the Nations in order to process the change proposals submitted by the Prime Contractor.

Under the supervision of the Programme Management Section Leader, he/she will:

### **Programme Management tasks:**

- Implement and maintain the MALE RPAS Configuration Management Plan within the PD, issued in compliance with the OCCAR "IP 26-5 Configuration Management" which defines the CM in-house processes;
- Monitor and assess the Contractor's Configuration Management Plan to be compliant with the Contractual Requirements, including the evaluation of the Configuration Management organization, governance components and processes implemented by the Contractor during Phase 1, Phase 2A and Phase 2B and the responsibilities by which the Configuration Management will be exercised between the Contractor and the Customer during such Phases;
- Attend the Customer Configuration Management Reviews scheduled by the Contractor to provide a status of the Configuration Activities (Identification, Accounting, Verification and Audits) undertaken in the period under review;
- Attend the Contractor's Configuration Control Board, as observer, once tasked by his/her Line Manager;
- Attend the Joint Configuration Management Working Group (between OCCAR-EA and the Programme Participating States) and the Joint Change Control Board (between OCCAR/PPSs and Industry), as Secretary for the JCM-WG and for JCCB closed sessions with the PPSs and share the secretarial duty with the Contractor's Focal Point during the JCCB sessions with Industry;
- Co-ordinate the Customer's approval of Change Requests/ Change Proposals concerning to:

- Requirement changes in the frame of development activities, for requirements specified in the Contract only;
- After the approval of the initial Design, changes to the approved Design Standard.
- Support the MRPD Focal Points for obsolescence cases, which require a change to the configuration, and for the Concession Management.

**General Management Tasks:**

- Support development and implementation of PD management process and plans, iaw OCCAR QMS;
- On request of the Section Leader, performing other tasks and duties related to his/her responsibilities or in support of other management area or PD Section.

**3. Key competences and skills required for the grade**

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relations at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities and able to demonstrate a good working knowledge of MS Office software.

**4. Specialist knowledge and experience required for the post**

(You must provide evidence of meeting these specialist requirements in your Application, Section 11).

4.1 Essential:

- ES 1** Good knowledge and experience in configuration management in multinational collaborative programmes;
- ES 2** Good knowledge and experience in Changes management in multinational collaborative programmes;
- ES 3** Good knowledge and experience of all phases of development, production and evaluation of military aeronautical systems;
- ES 4** Experience as Chairperson or National Representative of international meetings.

#### 4.2 Desirable:

- DS 1** Sound knowledge of Concession Management and Obsolescence Management;
- DS 2** Sound knowledge and experience of risk management;
- DS 3** Knowledge of the Allied Configuration Management Publications (ACMP).

### **5. Language Requirements**

- ADVANCED level of ENGLISH both oral and written.
- Adequate knowledge of any other OCCAR language would be an asset.

**\* The language levels can be found on the OCCAR website, [www.occar.int](http://www.occar.int) Human Resources / vacancies.**

### **6. Qualifications**

A university degree or equivalent qualification, with adequate experience in the activities directly related to the described tasks is highly desirable.

### **7. Security Clearance**

Security clearance at OCCAR Confidential level is required for this post.

### **8. Applications and Points of Contact**

For further information regarding this Post, please contact:

Baptiste Longuet (MRPD Programme Manager)  
Email: [baptiste.longuet@occar.int](mailto:baptiste.longuet@occar.int)

Cosimo Vacca, MRPD Planning & Programme Assessment Manager  
Email: [cosimo.vacca@occar.int](mailto:cosimo.vacca@occar.int)

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

Applicants who are **not** Ministry of Defence staff wishing to apply for this Post should email the completed application and supporting documentation to [B009@occar.int](mailto:B009@occar.int), [B010@occar.int](mailto:B010@occar.int) and [B015@occar.int](mailto:B015@occar.int).

### **OCCAR Privacy Statement:**

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.