



Organisation for Joint Armament Co-operation Executive Administration

Vacancy Notice

Post	A637 – Firing Control Unit Sub-Section Leader
Grade	A4
Division	FSAF Programme Division
Section	Technical Section
Management of Staff	3
Location	Paris area, France
Start Date	01/10/2010
Interview Date	Week commencing 16/08/2010

1. Background

The scope of the Programme is the definition, development, production and in-service support of the Future Surface to Air systems Family (FSAF), based upon the following systems:

- Surface-to-Air Anti-Missile system (SAAM);
- Surface-to-Air Medium Range Land system (SAMP/T).

The management of this Programme seeks to optimise the use of as many common elements as possible and also gives consideration to the potential to extend the capabilities of the systems.

2. Role

The Firing Control Unit (FCU) Sub-Section Leader will report to the Technical Section Leader.

He / she is responsible for the following subsystems:

- Arabel FCU for SAAM/FR system
- Empar FCU for SAAM/IT system
- Arabel FCU for SAMP/T system

3. Duties

The post holder will:

- define, monitor and control all sub-system programme activities, internal and external to the PD including all activities in which industry is involved for respecting the established technical development, the time scale and costs, and activities relating to logistics, maintenance, installation, quality and modification of control requirements.
- control and supervise "building block" FSAF programme common development, production and in service support.

Points of contact

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- interact as necessary with all other sections of the PD in relation to the relevant activities of interest.
- organise meetings with all relevant documents, as necessary, for all aspects relating to the technical requirements and contractual performance specifications.
- provide advice on proposed modification of the sub-systems, verifying, with the Programme Management Section, the configuration of the sub-systems prior to each firing campaign.
- contribute to the trials, prepare and direct the organisation for "sub-system qualification processes" taking care, in co-operation with other PD sections, of the relations between FSAF PD and national organisations involved in qualification activities.
- manage the production and control, with personnel who are responsible for other subsystems, the organisation of the production cycle and costs, updating the production and cost schedules in line with the national requirements and proposing corrective measures necessary in case of exorbitant costs.
- contribute to Expert Working Groups, as directed by the Programme Manager and to the preparation of Programme technical reports.
- contribute to the formulation of new contractual requirements and negotiate technical and financial aspects with industry.
- apply all enforceable procedures within the defined relations among the bodies involved in the programme.
- support the Programme Manager in activities concerning the Section, carrying out all necessary actions for ensuring the regular running of the programme.
- manage technical coherence between FSAF and PAAMS sub systems activities for EMPAR FCU, within overall FSAF Programme Manager responsibility.
if necessary, take temporary additional tasks as required by the Programme Manager.

4. Knowledge and Experience

Essential:

- Knowledge of quality management procedures, and of the national and international standards for quality assurance.
- Experience of internal / external quality audits.
- Broad experience in trials/testing.
- Broad experience in acceptance of technically complex deliverables.
- Experience in technical management (contracts, relations with industry etc).
- Experience in configuration management and production phase of a programme.

Desirable:

- awareness of other defence related structures and organisations
- experience in international co-operation activities;
- consolidated experience "in the field".

5. Competences / Skills

Essential:

- the ability to establish and maintain excellent working relations at all levels in a multicultural context and with respect for diversity;
- Excellent interpersonal skills, with the ability to interact and communicate at all levels within OCCAR as well as with Nations.
- Executive ability proven through the results attained in this field performing similar jobs in other national/international organisations;
- the ability to orchestrate and implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- the ability to work in a changing, developing and demanding environment;

- The ability to use Computer and Information Technology (ICT) facilities, with working knowledge of MS Office software.
- fluency, orally and written, in the English language.

Desirable:

- good knowledge of Italian and / or French languages is desirable
- knowledge and experience of database software MS Access highly desirable

6. Qualifications

A university degree or equivalent in the activities directly related to the prescribed tasks is highly desirable.

7. Security Clearance

National security clearance at "OCCAR-Secret" level is required for this post.