

P 250850B MAG. 10
FM STAMADIFESA
TO STATESERCITO UFFICIALI ROMA
MARIUGP
PERSAEREO ROMA
CARABINIERI COMANDO
INFO SEGREDIFESA - PRIMO ROMA
MARISTAT
ITALNAMSO

BT

NON CLASSIFICATO

SIC WAA QAA

SMD 112/0044426/P.12.13/2510

OGGETTO: BANDO DI CONCORSO A "STATUS INTERNAZIONALE" PRESSO LA
NATO MAINTENANCE AND SUPPLY AGENCY (NAMSA) IN CAPELLEN
(LUSSEMBURGO).

RIFE LET.N. ITN/NT/332/P.01.06 DATATA 13 MAG 2010 DI ITALNAMSO.

1. ITALNAMSO, CON LA LETTERA A CUI SI FA RIFERIMENTO, HA COMUNICATO LA
VACANCY P.N. LE-116 "SENIOR TECHNICAL OFFICER" - DI GRADO A-3,
PRESSO L'ENTE NOMINATO IN OGGETTO.
TENUTO CONTO DEL PARERE DELLA RAPPRESENTANZA, SI ESPRIME
L'INTERESSE DIFESA PER L'ACQUISIZIONE DELLA POSIZIONE IN PAROLA.
2. PER QUANTO PRECEDE, SI INVITANO PERTANTO LE F.A. IN INDIRIZZO A FORMALIZZARE
LE EVENTUALI IDONEE CANDIDATURE, CORREDATE DALLE SCHEDE BIOGRAFICHE IN LINGUA
ITALIANA E DALLE APPLICATION FORMS COMPLETE DI "POST REQUIREMENTS FORM"
(FORMATO WORD SCARICABILE DAL SITO INTERNET DELL'AGENZIA
- WWW.NAMSA.NATO.INT/VACANCIES) IN LINGUA INGLESE, IN DUPLICE COPIA
(ORIGINALI E CON FIRMA AUTOGRAFA) E SU SUPPORTO INFORMATICO (FORMATO
PDF CON MEDESIMA FIRMA AUTOGRAFA), CHE, IN RAGIONE DEI SUCCESSIVI
ADEMPIMENTI NECESSARI PER LA LORO FORMALIZZAZIONE, DOVRANNO PERVENIRE
IMPROROGABILMENTE PER IL TRAMITE DELLA FORZA ARMATA ALLO STATO MAGGIORE
DELLA DIFESA ENTRO E NON OLTRE IL 12 LUGLIO 2010.
3. SI COMUNICA, INOLTRE, CHE IL BANDO SARA' PUBBLICATO SULLA PAGINA WEB DELLA
DIFESA "WWW.DIFESA.IT", PERCORSO: STATO MAGGIORE DELLA DIFESA/ STAFF
DELLO STATO MAGGIORE DELLA DIFESA/ REPARTI/ I REPARTO/ IMPIEGO DEL
PERSONALE/ BANDI EMESSI DA ENTI INTERNAZIONALI/ BANDI PER POSTI
A STATUS INTERNAZIONALE IN ATTO.

FIRMATO D'ORDINE IL CAPO UFFICIO IMPIEGO DEL PERSONALE COL AARAN VINCENZO LANZA
P.D.C. 1° MAR. LGT (E.I.) GUIDO 2.3753

BT

LDI:

- UFFICIO GENERALE DEL CAPO DI SMD; - UFFICIO DEL SOTTOCAPO DI SMD;
- II REPARTO; - III REPARTO; - IV REPARTO; - V REPARTO; - VI REPARTO;
- UGPPB; - UGAG; - UGESAN; - UFF. AMMINISTRAZIONE; - UPU.



N A M S A

NATO MAINTENANCE AND SUPPLY AGENCY
AGENCE OTAN D'ENTRETIEN ET D'APPROVISIONNEMENT

FRANK PEDERSEN
CHIEF OF PERSONNEL DIVISION
CHEF DE LA DIVISION DU PERSONNEL

AP/2010/26/21-BOD

FP/at

4 May 2010

TO : NAMSO Board Members of ALBANIA, BELGIUM, BULGARIA, CANADA, CROATIA, CZECH REPUBLIC, DENMARK, ESTONIA, FRANCE, GERMANY, GREECE, HUNGARY, ICELAND, ITALY, LATVIA, LITHUANIA, LUXEMBOURG, the NETHERLANDS, NORWAY, POLAND, PORTUGAL, ROMANIA, SLOVAKIA, SLOVENIA, SPAIN, TURKEY, UNITED KINGDOM and the UNITED STATES.

SUBJECT : Notification of vacancy.

1. The following position will become vacant on 1st July 2010, at the AIR DEFENCE PROGRAMME OFFICE, Technical Support Branch, Engineering Support Section in Capellen, G. D. Luxembourg:

LE-116 - Senior Technical Officer - Grade A-3.

2. The above mentioned addressees are requested to nominate qualified candidates within the period of THREE months in accordance with the terms of Directive N° 512. Consequently, the application forms should reach NAMSA by **4 August 2010**, after which date arrangements will be made for the convening of a Selection Committee. **The interviews will be held on 16 September 2010.**

3. **Candidates are invited to fill the standard NAMSA/NATO application form as well as the post requirements form and forward them preferably by e-mail to the following address: hr@namsa.nato.int. Applications which do not fulfill the above mentioned prerequisites will be automatically rejected.**

4. To facilitate invitations and correspondence, **candidates are requested to provide an e-mail address and a phone number.**

5. The Agency would appreciate support from the addressee countries by their submission of candidates whose security clearance can be effected rapidly and who could report for duty as soon as possible after selection.

6. The position description is attached for the convenience of candidates.

ORIGINAL : English Positions No. LE-59, 116,
159

DATE VALIDATED : 3 April 2009 Job Code: A32

VALIDATED BY : C.A. Hewitt

NAMSA

SERVICE : AIR DEFENCE PROGRAMME OFFICE, Technical Support Branch,
Engineering Support Section

POST : Senior Technical Officer

GRADE : A-3

RESPONSIBILITIES : The incumbent is responsible to the Chief of Section for providing engineering services for elements of the NATO Air Defence (Ground) [AD(G)] and other designated systems. More precisely, he/she is responsible for performing the following functions:

General Responsibilities:

- Conducting and/or coordinating technical studies; and preparing technical instructions, procedures and concepts.
- Coordinating and establishing the annual logistics requirements.
- Performing system engineering for Engineering Change Proposals (ECPs), including time and resource planning aspects, overseeing design and preparation of prototypes and the implementation of Engineering Changes (ECs).
- Providing on-site technical assistance.
- Coordinating technical requirements for logistics support documents for new or changed systems or equipments.
- Establishing technical specifications, statements of work, specific contractual requirements and other documents required to implement agreed logistics support activity, and integrating them into the overall contractual framework.
- Participating in equipment surveys and tests at contractors' facilities and in the field.
- Evaluating contractor's performance.
- Performing system engineering tasks in support of new projects acquisition and implementation.
- Performing project management functions for designated projects, including time and resource planning aspects, as well as administrative control and technical direction of the overall activity, including contractual services and facility operations.
- Analysing, planning and controlling technical assistance to other Programme Office elements and the purchasing staff in their operations.
- Participating in meetings, conferences and seminars as required.
- Performing Travel on Duty (TDY) as required.

- Performing other related functions as required in peacetime and any other appropriate functions assigned in times of crisis or war.
- In the event of crisis or war the incumbent will, subject to the agreement of his/her national authorities, remain in the service of NAMSA.

Specific Responsibilities:

- Providing specialist system engineering services in support of high power 3-D radar sensors, including antennas, transmitting/receiving/signal processing equipment and ancillaries.
- Managing allocated resources throughout the project life cycle.
- Assisting in developing and adapting Logistics Support Concepts (LSC) and Integrated Logistics Support (ILS) plans for new or changed system/equipment.

QUALIFICATIONS REQUIRED:

General Qualifications:

- University degree (in engineering) or equivalent education.
- Good general knowledge in system engineering of AD(G) systems, including radar sensors, Automated Data Processing (ADP), display and communications equipment and their software engineering aspects.
- Broad experience in system engineering and maintenance support of AD(G) systems.
- Experience in system engineering practice and project management.
- Knowledge of information systems at end-user level with experience in using personal computers and software packages.
- Good knowledge of one of the two official NATO languages and working knowledge of the other.
- A "NATO SECRET" security clearance.

Specific Qualifications:

- Specialized knowledge in the area of ground high power 3-D radar sensors including antennas, transmitting/receiving/signal processing equipment and ancillaries.
- Resource management (finance and personnel) expertise related to engineering support activities.

ADDITIONAL INFORMATION:

- Good knowledge of the second official NATO language would be an asset.



N A M S A

AGENCE OTAN D'ENTRETIEN ET D'APPROVISIONNEMENT
NATO MAINTENANCE AND SUPPLY AGENCY

POST REQUIREMENTS FORM

This form, duly completed, should be sent by e-mail to: hr@namsa.nato.int
Alternatively, copies may be sent via telefax or in hard copy to:
NAMSA Personnel Division (AP), 11, rue de la Gare, L-8302 Capellen, Grand-Duchy of Luxembourg

Telefax : +352 – 3063 – 4540

E-mail : hr@namsa.nato.int

1. Name	
2. Position Title	SENIOR TECHNICAL OFFICER
3. Reference	21/2010
4. Position Number	LE-116
5. Grade	A-3
6. Deadline	04.08.2010
7. Interview Date	16.09.2010

DEAR APPLICANT,

This form has been specifically designed to aid the NAMSA Personnel Division (AP) in assessing whether or not you meet the general and specific qualifications requirements of the aforementioned post as advertised. If you are applying for more than one vacant post listed in separate advertisements, it will be necessary for you to complete a separate form for each vacancy. The form consists of 2 parts. You are required to make entries in **all** blocks in **both** parts.

- Part 1 lists the General Qualifications of the above post.
In completing each block in part 1, you must provide factual information stating how you meet the respective general qualifications quoted.
IMPORTANT : If you do not fulfill MOST of the General Qualifications, we strongly advise you not to proceed with your application.
- Part 2 lists the Specific Qualifications, desirable for the above post.
In completing each block in part 2, you must either provide factual information stating how you meet the respective specific qualifications quoted or indicate that you do not meet it.

The form is to be completed electronically and forwarded to the NAMSA Personnel Division (AP) (hr@namsa.nato.int). It will be attached to your candidature and to your updated CV (not mandatory).

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY

Expressions such as: "please see attachment", "annex", "enclosed document", "CV", or short answers as "yes", "no" etc., are not accepted. Applications which do not fulfill the above mentioned prerequisites will not be processed.

PART 1 - GENERAL QUALIFICATIONS

- | |
|--|
| 1) University degree (in engineering) or equivalent education. |
| 2) Good general knowledge in system engineering of AD(G) systems, including radar sensors, Automated Data Processing (ADP), display and communications equipment and their software engineering aspects. |
| 3) Broad experience in system engineering and maintenance support of AD(G) systems. |
| 4) Experience in system engineering practice and project management. |
| 5) Knowledge of information systems at end-user level with experience in using personal computers and software packages. |
| 6) Good knowledge of one of the two official NATO languages and working knowledge of the other. |

PART 2 - SPECIFIC QUALIFICATIONS

- | |
|---|
| 1) Specialized knowledge in the area of ground high power 3-D radar sensors including antennas, transmitting/receiving/signal processing equipment and ancillaries. |
| 2) Resource management (finance and personnel) expertise related to engineering support activities. |

PART 3 - ADDITIONAL INFORMATION

- | |
|---|
| 1) Good knowledge of the second official NATO language would be an asset. |
|---|

"I understand that the information provided by me above will be used in determining my qualifications for possible employment/career with NAMSA. I realize that any false statement or omission even if unintended on my part, may lead to the cancellation of my application or may render a future appointment liable to termination."

NAME _____

SIGNATURE _____

DATE _____