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NOTIFICATION OF A VACANCY
AT JOINT FORCE COMMAND, POST-BOX 270, NL- 6440 AG BRUNSSUM

DUTY LOCATION: BRUNSSUM, NLD

JOB TITLE: CIS Requirements Liaison Officer
JFC HQ Brunssum – J6 Division

GRADE: A-3 POST NUMBER: AF JFBCRC 0430

CLOSING DATE: 6 January 2009

POST CONTEXT:

The International Stability Assistance Force (ISAF) HQ is a NATO multi-national force in Afghanistan designed to assist the Government of Afghanistan in the establishment and maintenance of a safe and secure environment, in order to extend government authority and influence, thereby facilitating Afghanistan's reconstruction and contributing to regional stability in accordance with the NATO mission. Although the post is allocated on the ISAF Crisis Establishment the incumbent works as part of the J6 Division at JFC HQ Brunssum. The incumbent plays an integral part in the coordination and advancement of CIS projects/Project Submission Requirements (PSR).

REPORTS TO:

Chief Branch Head (Operations and Exercises)

DUTIES:

Presents and coordinates on behalf of CJ6 Plans and Projects all details of ISAF CIS Projects with appropriate headquarters, commands and agencies.

Provides detailed planning guidance from CJ6 Plans and Projects to NATO Agencies to ensure cross-level of effort and coordination to meet operational demands.

Provides vital exchange and co-ordination of CIS project and program information details between ISAF CJ6, JFCB J6 staff and agencies.

Enhances vital understanding of, and execution of, Command and Control (C2) and Command and Control Information System (C2IS) capabilities for the ISAF theatre of operations through interaction amongst all NATO CIS organizations.

Acts as the intermediary between ISAF CJ6 and all other NATO CIS bodies.

Represents JFCBS/J6 Operations and Exercises Branch in meetings, conferences, seminars and workshops.

The incumbent is required to undertake operational deployments and/or TDY assignments both within and without NATO's boundaries.

The incumbent may be required to perform other related duties as directed or assigned.

QUALIFICATIONS

ESSENTIAL

1. Professional/Experience

Experience of management procedures of strategic communications and information systems.

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2. Education/Training

University Degree and 4 years post related experience, or a Higher Secondary education and completed advanced vocational training in relevant field leading to a professional qualification or accreditation with 7 years post related experience.

3. Language

English: 'GOOD'

NOTE: The work both oral and written in this post and in this Headquarters as a whole is conducted mainly in English.

4. Standard Automatic Data Processing Knowledge

Word Processing, Spreadsheet, Graphic Presentation, Database, E-mail Client/Web Browser: Working Knowledge

DESIRABLE

1. Professional/Experience

The incumbent has previous deployment experience in the Area of Responsibility with a solid understanding of planning and implementation of CIS projects in support of operational requirements.

Specific Experience: Tactical CIS Engineer.

Deployed Operational CIS experience in support of NATO/National military operations.

2. Education/Training

Member of a professional body or institution.

3. Language

English: 'VERY GOOD'

CIVILIAN POSTS

1. Personal Attributes:

Good interpersonal and communication skills. Maturity, poise, tactfulness, firmness and persuasion.

2. Managerial Responsibilities:

The incumbent monitors ISAF CIS projects from conception to implementation supporting forward deployed ISAF operations.

3. Professional Contacts:

Regular contact with NATO and national authorities involved in the implementation of information system projects. Occasionally participates in NATO working groups and committees to support the defence of HQ ISAF CIS projects.

4. Contribution to the Objectives:

Plays an essential role in ensuring the timely delivery of theatre-wide and regional computer information systems and has, therefore, considerable impact on the automation functions provided in support of the ISAF HQ's mission.

5. Work Environment:

The work is normally performed in an Office Environment.

Normal working conditions apply.

The risk of injury is categorized as: No Risk.

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Risk might increase when deployed on mission, exercise and TDY depending on the local situation.

REMARKS:

This post may require extensive travel in and out of NATO and incumbent must be able to deploy to ISAF HQ (Kabul, AFG) for up to several months.

Must be able to meet and maintain NATO deployment criteria.

This post has a limited duration, candidates will be offered a two-year definite duration contract including a 6 months probationary period.

CLOSING DATE FOR APPLICATION: 6 January 2009

Before applying: please carefully read 'General information for applicants' published on www.jfcbs.nato.int, **vacancies**.

Any application not in accordance with these instructions will not be accepted.