NATO School, Oberammergau

General Information Handbook

School information, local maps, recreational facilities, accommodation, restaurants and more
Welcome

On behalf of the Supreme Allied Commander Transformation, his staff and our staff and faculty at the NATO School, welcome! We hope that your attendance here will be both personally and professionally rewarding.

The NATO School serves as a centre for individual education and training for military and civilian personnel from NATO, Partnership for Peace, Mediterranean Dialogue, and NATO cooperation countries. This education requires a high degree of discussion between and among all students and faculty members. Please come ready to learn and share your knowledge and experiences.

Our mission is to conduct individual, operational-level education and training on NATO’s current and emerging strategy, concepts, doctrine, policy, and procedures in support of the two Strategic Commanders in order to improve the operational effectiveness of the Alliance.

We hope you take advantage of your time here to work with your fellow students, make contacts and learn a great deal about the operational environment we all face today.

Mark D. Baines        Enrico Werner   Claude J. Schmitz      William Woodcock
Colonel, USA A        Colonel (GS), DEU AF AdjMajor, LUX A    Colonel, USA AF
Commandant            Deputy Commandant   Command Sgt.Maj. Dean of Academics
NATO School General Information

**Student Administration**

Student Administration is your first point of contact should you need anything during your stay. It is located on the ground floor of building 616.

**Security**

a. The NATO School uses strict access control procedures for entrance into the NATO School compound, the NATO Recreation Center (NRC) and the NATO School Lodge (NSL). You are required to provide your national identification and show your student name tag at all times when entering these areas.

b. Personal cameras, computers and other electronic equipment are not to be taken inside the NATO School compound. Random checks are in place at the main entrance. Mobile phones are not to be used inside the classrooms or syndicate rooms and must be switched off.

c. Do not leave your personal bags unattended. Hats, coats and umbrellas must be left in the cloakrooms.

**Holiday policy**

Due to the short length of NATO School courses, classes are not cancelled for holidays. In general, all classes start on a Monday and finish on Friday.

**Dress standard**

The NATO School standard dress for military students is their daily uniform, work dress or field uniform. For civilian students appropriate business clothing should be worn. Military students are allowed to wear civilian clothes on their last day of the course. The security alert status may also determine the need for civilian clothes to be worn during courses. Within the fence of the NATO School there is a ‘no-hat, no salute policy’. Outside the fence your national policy applies.

**Class attendance**

Many of our speakers come from outside of the School and have traveled long distances to be here. Please respect the starting times of the lectures which you will find on your class schedule. Please note that food and drink are not allowed in the classrooms or syndicate rooms.
**Mail**

If you need something to be sent to you via mail during your stay at the NATO School, you may use the following addresses:

- **German address:**
  - Rank / Name
  - Course Number
  - NATO School
  - 82487 Oberammergau
  - Germany

- **US mail address:**
  - Rank / Name
  - Course Number
  - Unit 24503
  - APO AE 09172-4251

- **British mail address:**
  - Rank / Name
  - Course Number
  - Box 2003
  - BFPO 105

**Finance**

a. The NATO School, NRC, NSL and the NATO Community Club Restaurant all operate with Euro currency. You may exchange US dollars for Euros at the reception of the NRC.

b. The NATO School does not provide financial support of any kind and government meals and lodging are not available. Please make prior arrangements for sufficient funding so you can pay for various items during your stay at the NATO School. There are three ATMs/money machines available at the banks in Oberammergau where Euros can be withdrawn.

c. If you are required to pay the NATO School course tuition fee, you can pay in cash or with credit card (Euro Card, Mastercard, Visa, AMEX, etc) at Student Administration. You can also use a credit card to pay for your accommodation when staying at the NSL. If you are staying anywhere else, please check with the owner how the payment of your lodging should be made to avoid confusion and a possible delay at your departure.

**Transportation**

a. The NATO School provides a shuttle bus service to support our academic schedule. You will receive the bus timetable together with your course schedule during in-processing. Should you wish to come to our School by car, please note that parking inside the barracks complex is limited; do not use reserved parking places and please lock all doors and windows.

b. When driving your car in winter time you must obey the following:
   - idling your car is strictly forbidden by German law.
   - in case of frost all your windows must be scraped before driving.
   - in case of snow, your car must be made completely free of snow.
c. We organize bus transport to Munich Airport for Friday afternoon leaving at 1300. Estimated time of arrival at the airport is no later than 1500. Tickets for the bus can be bought at Student Administration.

**Statement of Non-Availability**

Statements of non-availability of military accommodation may be obtained from Student Administration.

**Phones**

There is an IVSN phone available in the lobby at Student Administration in building 616. A civilian telephone, operated by telephone cards, can be used in building 630, on the left side after you enter the building. Phone cards can be bought in the cafeterias.

**Smoking policy**

There is a strict no-smoking policy in all NATO School buildings, the NRC, the NSL and Community Club bar and restaurant. Smoking areas are provided outside.

**Laundry Facilities**

There are washers and dryers located at the NSL in the ‘Enzian’ guesthouse. They are available for all students and supporting staff for the NATO School. For access to the ‘Enzian’ guesthouse please ask the NSL reception staff.

**Medical services**

Should you need to see a doctor or dentist during your stay, please see Student Administration who will make an appointment for you. Emergency telephone numbers for use out of hours are at the back of this brochure. You will be responsible for paying any medical or dental bills incurred during your stay.

**Dining facilities**

There are 2 coffee shops within the NATO School where you can go for refreshments during breaks. It is possible to buy a beverage voucher for a week. There is a restaurant next to the NSL which serves breakfast and dinner. German students, who are obliged to take government meals, should use the Bundeswehrverwaltung Schule dining facility inside the barracks complex.
NATO Recreation Center

The NRC reception desk is manned from Monday to Thursday between 1000 - 2000 hours, Friday from 1000 – 1800 hours, closed Saturday, and is open Sunday between 1400 and 2000 hours. Students and their family members may use the NRC. Family members wishing to go there without their sponsor must bring valid identification. Children under the age of 7 years must be accompanied by an adult.

PX Shoppette

There is a small AAFES PX Shoppette located in the NRC building. This shoppette operates with US dollars only but you can also pay for your items with most credit cards.

Fitness room

If you want to use the fully equipped fitness room, you must bring your own towel and sign in at the reception desk. It is also possible to change, shower and lock your valuables away in lockers. Towels are not provided.

Library and Internet café

The library offers a wide variety of magazines, books, CDs, videos and DVDs. For videos and DVDs a €20 refundable loan-fee will be charged. Internet access is available for students at no charge.

Barber shop and Masseur

A barber and masseur operate in the NRC on an appointment only basis. You may make appointments at the NRC reception.

Outdoor recreation

The NRC conducts a regular programme of outdoor recreation trips organized and lead by certified personnel. In addition, you can also hire various outdoor equipment such as skis, snowboards and bicycles. Please contact the NRC reception for full details.

Do you need accommodation in Oberammergau in the future?

The NATO School Billeting Office is your point of contact for all billeting needs, also for hotels, pensions and family apartments elsewhere in Oberammergau. They will help you arrange accommodation for all your TDY and leave travels. For reservations: billeting@natoschool.nato.int or call +49-8822-94816286
Useful contact details:

NATO School Duty Officer:
Mobile Phone: +49 - 162 - 2646 121

NATO School Duty NCO:
Mobile Phone: + 49 - 162 - 2646 122

Student Administration
Phone: + 49 - 8822 - 9481 4477
Fax: + 49 - 8822 - 9171 1399
studentadmin@natoschool.nato.int

NATO School Lodge
Phone: + 49 - 8822 - 9481 6286
Fax: + 49 - 8822 - 9171 6286
billeting@natoschool.nato.int

NATO Recreation Center
Phone: + 49 - 8822 - 9481 3101
all_nrc@natoschool.nato.int

Local phone numbers:
Emergency doctor: 0180 - 519 12 12
Ambulance: 19222
Fire brigade: 112
Police: 110
Pharmacy / Kofel Apotheke, Ettalerstrasse 12, phone 6664
Pharmacy / Stern Apotheke, Dorfstrasse 5, phone: 1000

Tourist Office, Eugen Papst Strasse 9a, phone: 92310

Taxi:
Phone: 94440 or 94294

Garage:
Phone: 92340 (24/7 emergency breakdown number.)
General practitioners
Dr. 1 = Dr. Seuss, Phone 4244
Othmar Weisstrasse 5
Mo-Fr 0830-1130 / 1630-1800 (PM not on Th)

Dr. 2 = Dr. Schneider, Phone 6788
Eugen Papststrasse 7
Mo-Fr 0800-1200 / 1700-1900 (PM not on Th)
Both doctors speak English

S = supermarket
T = train station
W = Wellenberg swimming pool

Dentist, Dr. Biermeier
Phone 4714