



Organisation for Joint Armament Co-operation Executive Administration

| Vacancy Notice | |
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| Post | A634 – SAMP/T IT Co-ordination Officer |
| Grade | A4 |
| Division | FSAF-PAAMS Programme Division |
| Section | Technical Section |
| Management of Staff | - |
| Location | Paris area, France |
| Initial Contract Duration | 3 years |
| Start Date | 1st November 2014 |
| Interview Date | Week Commencing 1st September 2014 |

1. Background

The scope of the Programme is

- the definition, development, production and in-service support of the Future Surface to Air systems Family (FSAF), based upon the following systems:
 - o Surface-to-Air Anti-Missile system (SAAM);
 - o Surface-to-Air Medium Range Land system (SAMP/T);
- The ammunition production and in service support of Principal Anti air Missile System (PAAMS);
- the In-Service Support (ISS) of FSAF systems, PAAMS (common & Empar) systems and Long Range Radar(LRR), including ammunition and training & logistics means;
- the capability sustainment & enhancement of Ammunitions and associated systems.

The management of this Programme is aimed at optimising the use of as many common elements as possible and also gives consideration to the potential to extend the capabilities of the systems.

2. Duties and Responsibilities

The SAMP/T IT Co-ordination Officer will report to the Technical Section Leader. He / she will be responsible for the Italian variant of the SAMP/T system.

For the system variant under his responsibility, the post holder will:

- define, monitor and control all sub-system programme activities, internal and external to the PD including the activities in which industry is involved respecting the established technical development, the time scale and costs, as well as activities relating to logistics, maintenance, installation, quality and modification of control requirements;
- routinely manage and update risks assigned to him/her on the ARM risk database;
- interact with all other Sections and co-ordinators of the PD according to the relevant activities of interest;
- organise meetings with all relevant documents, as necessary, for all aspects regarding technical requirement and contractual performance specifications;
- provide advice on any proposed modification of the sub-systems assessing, together with the configuration management officer that the sub-system is coherent/acceptable prior to each firing campaign;
- manage, coordinate and control at system level all the additional development activities for the system related to L16 external link, IFF NG and ATBM capability;
- manage the trials, preparing and directing the necessary organisation for "sub-system qualification processes " taking care, in co-operation with other PD sections, of the relationship between FSAF-PAAMS PD and national organisations regarding qualification activities;
- coordinate delivering and monitor the correct use by industry of Government Furnished items (GFx);
- manage the production and acceptance activities at system level, and control with personnel who are responsible for other subsystems, the organisation of the production cycle and costs, in respect of work sharing between states, updating the production and costs schedules in line with national requirements and proposing corrective measures necessary in case of exorbitant costs and for work sharing imbalance;
- act as the point of contact in the FSAF-PAAMS PD for the provision of all necessary actions for safety, ECM, environment, frequency allocation, security and control of software, compatibility of employed protocols and procedures;
- contribute to the preparation of the new contractual acts;
- contribute and technically support the activities of the Logistic Section;
- apply all enforceable procedures within the defined relations among the bodies involved in the programme;
- support the Technical Section Leader in all activities concerning the Section, carrying out all necessary actions for ensuring the regular running of the programme;
- if necessary, take temporary additional task as required by the Programme Manager.

Within the duties above described, with respect to the system under his/her responsibility he/she will personally:

- ensure the co-ordination of the FSAF-PAAMS PD activities with personnel responsible for the environmental operation of the SAMP/T systems specifically with those responsible for the national command & co-ordination centres and for communication systems;
- define the boundaries of the SAMP/T system in terms of other systems and programme with which it interfaces, the deliverables and the schedule;
- represent the FSAF PD in the existing expert working groups or other to be created in line with the procedures in operation.

3. Competences / Skills required for the post

- The ability to establish and maintain excellent working relations at all levels in a multicultural context and with respect for diversity.
- Excellent interpersonal skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations.
- Excellent team working skills.
- The ability to interact sensitively, effectively and professionally with persons from diverse cultural, educational, racial, ethnic and professional backgrounds.
- The ability to analyze complex and wide-ranging questions, issues and information, with a structured approach to the problem solving process, (including providing recommended solutions and a proposed way forward).
- Ability to work in a changing, developing and demanding environment.
- The ability to orchestrate and implement clear, efficient and logical approaches to work, to manage assignments, objectives and time.
- The ability to use Computer and Information Technology (ICT) facilities, with working knowledge of MS Office software.

4. Knowledge and Experience

4.1 Essential:

- In depth knowledge, at system level, of Italian ground to air defence systems.
- Broad experience in trials/testing and acceptance of technically complex deliverables, including acceptance of ground to air weapon systems.
- Good knowledge of project management disciplines' including risk identification & mitigation activities
- Knowledge in complex system simulation tools.
- Knowledge of the national and international standards for quality assurance.
- Knowledge of quality and configuration management procedures.
- Experience in multinational project management.
- Have significant professional knowledge in the use of "Armament equipments" and in the planning, coordinating, executing the reception, storage, maintenance, transportation, shipment and loading/unloading of such equipment. A preference would be, if he/she has consolidated this knowledge "in the field".

4.2 Desirable:

- Knowledge in applying programme management disciplines in a true Through Life Management sense

5. Language Requirements

- Fluency, orally and written, in the English language.
- Adequate knowledge of at least one other OCCAR language would be an advantage.

6. Qualifications

University degree or equivalent educational level qualification in the activity directly related to the prescribed tasks.

7. Security Clearance

National security clearance at "OCCAR-Secret" level is required for this post.

8. Points of Contact

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