



Organisation for Joint Armament Co-operation Executive Administration

Vacancy Notice

Post	A673 – NAVAL SYSTEM SUPPORT OFFICER
Grade	A3
Division	FSAF Programme Division
Section	LOGISTICS/ SUPPORT SECTION
Management of Staff	1
Location	Paris area, France
Initial Contract Duration	3 years
Start Date	1 November 2012
Interview Date	W/C 24 September 2012

1. Background

The scope of the Programme is:

- the definition, development, production of the Future Surface to Air systems Family (FSAF), based upon the following systems:
 - o Surface-to-Air Anti-Missile system (SAAM);
 - o Surface-to-Air Medium Range Land system (SAMP/T);
- the ammunition production of Principal Anti air Missile System (PAAMS);
- the In-Service Support (ISS) of FSAF systems, PAAMS(common & Empar) systems and Long Range Radar(LRR), including ammunition and training & logistics means.

The management of this Programme seeks to optimise the use and in-service support of as many common elements as possible and also gives consideration to the potential to extend the capabilities of the systems.

2. Duties and Responsibilities

The Naval System Support Officer will report to the Logistics/ Support section leader.

He/she is responsible for his/her objectives concerning the ISS activities related to the specific national version FSAF/PAAMS/LRR systems and FSAF/PAAMS ammunitions.

The post holder will:

- ensure direct liaison with national logistic and operational organizations, national commands & coordination centres and national technical centres managing all ISS Naval activities, with the aim to promote highest degree of responsiveness for end-user satisfaction. In particular, manage and monitor repair, re-provisioning and technical assistance in the field, to ensure established level of spare parts availability and operational availability of naval systems;
- pursue the setting up of appropriate support organisation which satisfies participating states' requirements, liaising with national focal points and industrial organisations for solving ISS issues;
- plan and manage all aspects regarding naval ISS;
- support the Section Leader in organising meetings, preparing all relevant documents regarding all technical and contractual aspects of the naval ISS performance specifications. Carry out all necessary actions for ensuring the regular running of the programme regarding in-service support;
- support the Section Leader in the acceptance of equipments pertaining to acquisition and supply contracts or additional orders;
- perform all required audits in factory or on site, in particular those related to industrial maintenance means and capabilities;
- interact with all other Sections of the PD according to all relevant activities of interest;
- get from ISS feedbacks all lessons learnt to be provided to the logistics/support coordination Officer, in order to make Logistics engineering in the perspective of the contribution to the formulation of new contractual requirements;
- contribute to Experts Working Groups, as directed by the Programme Manager;
- if necessary, take temporary additional task as required by the Programme Manager.

3. Competences / Skills required for post

- The ability to establish and maintain excellent working relations at all levels in a multicultural context and with respect for diversity.
- Excellent interpersonal skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations.
- Excellent team working skills.
- The ability to work in a changing, developing and demanding environment.
- The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time.
- The ability to use Computer and Information Technology (ICT) facilities

4. Knowledge and Experience

4.1 Essential

- Consolidated experience in the fields of naval in-service support, in particular in logistics engineering in the frame of through life management.
- Experience in international co-operation activities.
- Experience in technical management (contracts, relations with industry etc).
- Knowledge of naval air defence systems.
- Knowledge of his/her national defence structures and organisations;
- Broad field experience of naval systems support.
- Knowledge in applying programme management disciplines in a true Through Life Management sense

4.2 Desirable

- Knowledge of the national and international standards for quality assurance.

5. Language requirements

- Fluency, orally and written, in the English language.
- Adequate knowledge of other official OCCAR languages would be an advantage.

6. Qualifications

A university degree or equivalent education with several years of experience in the activities directly related to the tasks prescribed is highly desirable.

7. Security clearance

National security clearance at secret level is required for this post.

8. Points of Contact

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