

**NOTICE OF VACANCIES / AVIS de VACANCE**  
for Commission posts of / pour des postes Commission de  
**SECONDED NATIONAL EXPERTS / EXPERTS NATIONAUX DETACHES**  
in **EUROPEAN UNION DELEGATIONS**

**Central contact point for applications by e-mail:**  
unit **EEAS.MDR.C3** – [MDR-C3-END-Delegations@eeas.europa.eu](mailto:MDR-C3-END-Delegations@eeas.europa.eu)

	Delegation	N° post SYSPER2	N° post EEAS	Delegation Section	Comments
1	<b>TAIWAN, Taipei</b>	113982	154352	CMR	Libre à partir de / vacant as of 24.08.2012

*Indicative list which may be completed by additional posts with equivalent profiles for Delegations in the same region or for another region*

*Listes indicatives susceptibles d'être complétées dans des profils équivalents par des postes additionnels pour des Délégations dans les mêmes régions ou pour d'autres régions.*

## END/SNE – JOB DESCRIPTION

### Job Framework

Job Title: END/SNE – Trade Affairs Manager (TRADE)

Job Location: Commercial Office TAIWAN, Taipei

Job Number: 113982

Area of activity: Section Trade

Category: AD

Duration of secondment:

### Job Content

Overall purpose: under the supervision of the Head of Section and/or Head of Office monitor and contribute to

- analysis and reporting on the overall situation and development in Taiwan, including on regional level and in political relations with the EU and Member States
- to policy development in trade, economic and business affairs
- analysis and reporting in the fields of telecommunication, low carbon economy, research and development, Justice, Liberty, security, the rule of law, human rights as well as good governance in the host country and at regional level

### Functions and Duties:

- Observe, monitor and report, regularly and in a timely fashion to Headquarters on all relevant areas of domestic and cross-strait policy, as well as in response to any specific requests ; implementation of instructions from headquarters in negotiations with Taiwanese authorities, follow-up of activities of the Member States representative offices, also including the wider regional context.
- Be aware of and regularly assess and report on the host country's main policy positions.
- Provide input to and follow up on the work of economic related issues.
- Monitor the cross-strait situation: economic aspect, forecasts, relations with other international actors.
- Follow up on issues relating to the impact of cross-strait relations on the EU.
- Organisation of and follow-up of cooperation activities including the EU Center.
- Follow up EU-Taiwan trade irritants and market access issues and analyse them, in co-operation with EU Member States of and local EU industry.
- Coordinate and fostering cooperation between representatives offices of Member States in Taipei (16 Member States represented) and Taiwan, in particular in the area of telecommunication, low carbon economy, competition, higher education, research and environment.

### Job Requirements

Education and Training: University diploma law, political science, economy, business administration or any other related issue

Knowledge and Experience: Experience of at least 3 years in the above mentioned areas at institutional level, analysis and reporting; in third countries (Embassy, International organization, NGO, etc.); Knowledge of EU institutions, related decisional processes, CFSP-CFSD, JLS, EU external action and related EU external policies (geographic and thematic); of geographic area in question and relevant regional integration processes

Experience of diplomatic work in a Member State Embassy either in the commercial area or in the political field. Prior experience with Taiwan – Chinese questions is an asset. Minimum knowledge of EU functioning is a requirement.

## Skills

- Linguistic skills: Thorough knowledge (capacity to write and speak) in English and French is required. EN and FR are necessary to work with Commission HQ. Knowledge of Chinese is an advantage.
- Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.
- Interpersonal skills: Teamwork. Coordination and communication skills.
- Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.
- Management skills:

## Personal Qualities

Dynamic, motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.